**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON WEDNESDAY 6TH SEPTEMBER 2017 AT NORLEY PRIMARY SCHOOL**

 **PRESENT:** Councillors: Deryn O’Connor (Chair),Ann Crawford, Ken Fayle, Terry Harvey, Ian Stockton,

Mont Sturt

 Gaynor Hawthornthwaite (Clerk)

There were three members of the public in attendance.

Before the meeting commenced, the chair welcomed members of the public and the representatives from Connecting Cheshire and BT to the meeting.

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| **1.****2.****3.** | **APOLOGIES FOR ABSENCE**Apologies were received from Councillors Ford, Wild and Querelle**DECLARATIONS OF INTERESTS**Councillor Harvey declared an interest in application 17/03554/FUL on the grounds that he is a neighbour.**Presentation by Dean Burrows from Connecting Cheshire and BT Contract Manager, Mark Chamberlain**Dean and Mark were welcomed to the meeting.  They had been invited to the meeting to provide information on the delivery of broadband in Norley.  Background information on current and expected Broadband coverage in the Norley area were circulated, which included the details of Phase 1 (completed), Phase 2 (expected Summer 2017) and Phase 3 (Expected Summer 2018). It was noted that funding is available for a subsidised broadband connection (the Better Broadband Scheme) when less than 2 Mbps is received.  Further details of the scheme are available on the Connecting Cheshire Website.The PC agreed that the Broadband connection in the village should be kept under review. Dean and Mark were thanked for coming along to the meeting and for the helpful information provided. |
| **4.** | **PUBLIC SPEAKING TIME/OPEN FORUM**No members of the public wished to address the Council.  |
| **5.** | **APPROVAL OF THE MINUTES OF A MEETING HELD ON 31ST JULY 2017**These were agreed as a correct record and signed by the Chair. |
| **6.****7.** | **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 31ST JULY 2017*** Following communication with CW&C Highways about the painting of white triangles in the middle of the road at the Hatchmere junction, additional information has been requested about the white triangles and the specific location.

The PC referred to an on site meeting that had been held with the Highways Officer the previous year when it was suggested by the Highways Officer that white lines could be painted at the junction, as a triangular structure with a bollard would be too expensive.The PC are continuing to liaise with CW&C Highways about outstanding highway issues around the village and had received an invitation to meet with the Planning Officers.**Action – Clerk to clarify outstanding Highway issues with CW&C Highways*** Following Communication with CW&C Highways they have said that to install a kerb around the green triangle at the end of Maddocks Hill in the conservation area would be costly to the PC and the only other option is to maintain the existing arrangement.

The incident number is: 324099.The PC asked for a breakdown of costs from Highways.**Action – Clerk to follow up with Street scene/Highways.*** The grids around the village have now been swept apart from a blocked grid near to the junction on Ashton Road, on the right hand side.

**Action – Clerk to follow up with Street Scene.*** Although there has been no update on the planning application at the site of the Jewish School, it was noted that a bat survey has been completed and that progress may be imminent.
* The re-location of the dog waste bins at the top of Marsh Lane and Pytchleys Hollow had been followed up by Councillor O’Connor and a response is awaited.
* A response is awaited from Environmental Health about the responsibility for the clearing of the Japanese Knotweed and the Himalayan Balsam that is growing on the common land

 **Action – Clerk to continue to follow up with Jason Lambert, CW&C Environmental Officer.*** The Clerk has now updated the Norley website with minutes, agendas, a list of planning applications and the Norley Newsletters. Up to date Norley photos are also to be added.

**Action – Clerk to follow up with Councillor Wild.*** The progress of the ordering of the planters to be located at the end of Gallowsclough and outside school is being followed up with Sharon Marshall, CW&C Rural Localities Officer.

**Action – Councillor O’Connor to continue to follow up with Sharon Marshall, SW&C Rural Localities Officer.*** A response has now been received from Rob Morris, Equity housing about the contract for the maintenance of the garden area at the new houses near to Maddocks Hill. He has confirmed that the gardens are maintained by Glendale and they visit 20 times per year - twice per month, March to October and once per month, November to February. The pathway is also programmed in to be finished within the next couple of weeks.
* Following receipt of a letter from a resident about the spraying of chemicals on the fields in the Hambletts Hollow area, the clerk had written to the owner of the field and a response is awaited.
* The Environmental Sustainability Award for the Norley Wildlife Group has now been submitted by the Clerk on behalf of the PC.

Thanks to Councillor Wild for all his work in putting together the submission.* The branches of the oak tree and birch tree in the Memorial Garden have now been removed.
* Councillor O’Connor reported that the replacement PCSOs for Norley are Neil Flannagan and John Kopczyk and they have been invited to attend a PC meeting. Drop in meetings for residents are currently being held at Gibsons.
* Following a number of enquiries that had been received from residents about the work that is taking place behind the Tigers Head in the car park, the Clerk has invited the owners of the Tigers Head to meet with the PC. A response is awaited.

**Action – Clerk to follow up with the owner of the Tigers Head*** Following an email that had been received from a resident about the accident statistics at the cross roads of Cheese Hill/Cow Lane/Finger Post Lane following an accident that had occurred recently, the Clerk had followed up with CW&C Highways and requested a site visit to discuss the available options.

Highways have confirmed that in terms of recorded collision data in the Cheese Hill/Finger Post Lane/Cow Lane junction there has been 1 collision in the last 3 years (January 2014 to January 2017) and that given that level of recorded collisions they would be unlikely to implement any additional measures at present.The PC questioned the statistics provided by CW&C and agreed that the accident statistics should be followed up with Cheshire Constabulary.The PC discussed the signs and how the junction could be made safer. It was agreed that the two signs that are currently partially obstructed by overgrown vegetation should be logged with CW&C Highways as soon as possible and that a site visit should again be requested.**Action – Clerk to follow up with CW&C Highways and Councillor O’Connor to follow up the Police accident statistics at the junction.****HEDGE CUTTING AND FOOTPATHS**The maintenance of overhanging hedges and footpaths around the village, is to be carried forward to the next meeting. Councillor Wild to provide an update.**Action – Clerk to note as an agenda item for the October meeting.** |
| **8.** | **PLANNING** The following planning applications had been received and were considered by the PC:**Applications:*** **17/03554/FUL** - Delamere Forest House Blakemere Lane Norley Frodsham WA6 6NS: Detached Garage

There were no comments from the PC.* **17/03739/OUT** – Garravogue, School Bank, Norley WA6 8NP: Outline application with some matters reserved for demolition of existing dwelling and erection of two dwellings – comments by 22 September 2017.

The PC requested a hard copy of the planning application before responding.**Action** – **Clerk to request a hard copy of the planning application.****Decisions:*** **15/01749/PUT** – Haulage Yard High Street, Norley: Proposed residential development comprising six market houses and six affordable homes, together with access improvements and new footway across High Street frontage – **Approved**

The PC asked for clarification as to whether the greenbelt section is to be reinstated.**Action – Clerk to follow up with CW&C Planning**A letter had been received from the Nurery Park Residents Association about planning applications 14/02175/FUL and 15/04240/573 which was noted by the PC. The PC had not received any updates from CW&C Planning about this application. **Action – Clerk to check with the Residents Association if they had followed up with CW&C Planning.** |
| **9.** | **CLERK’S REPORT AND CORRESPONDENCE**The Clerk reported on the following:* Chalc invitation to a Sandstone Ridge Event on Tuesday 12th September at Tarporley Community Centre.
* Invitation to a presentation on the work and outcomes of the last four years of the Delamere Lost Mossses project on Saturday 20th January 2018 at 2.30 pm at Delamere Community Centre.
* Email from Cheshire Constabulary about a four week consultation exercise regarding the relocation of Frodsham Police Station.
* Email from Phil Gifford about a revised version of the Norley Roll of Honour at this year’s Remembrance Service.

**Action – Councillor O’Connor to reply to Phil Gifford** |
| **10.****11.**  | **FINANCIAL MATTERS**The Clerk reported on the following:* The bank statements are now being received by the Clerk
* BDO, the external auditors have requested additional information relating to 2016/2017 Staff costs which increased by £1,507 – an increase of 43% which was recorded in the 2016/2017 audit form. A response is required by 11th September.

This was noted by the PC and is being followed up.  The following cheques were approved and signed:* Clerk’s Salary – August hours – 20 hours - £214.78
* Completion of Clerk’s Declaration of Compliance – Rose Rowland and Co - £72.00
* Clearing Fallen limb & Fallen Tree – Common Land, Norley – Wildbanks Conservation Ltd - £540.00
* Strimming and Grass Cutting services – Tigers Head – A Davies - £150

**RATIFICATION AND CONFIRMATION OF PARISH CLERK’S CONTRACT**The Clerk’s Contract of Employment had been circulated to all PC members prior to the meeting and was ratified and approved by the Parish Council. |
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| **12.****13.** | **ANY OTHER BUSINESS**The following items were reported:* Councillor O’Connor mentioned that the Wildlife Group are looking at creating a path in the back area of the Memorial Garden.
* The clearing of the Japanese Knotwood on the common land also needs to be cleared. This is being followed up with CW&C Environmental Officer.

**DATE OF NEXT MEETING**The date of the next meeting is to be held on Mon**day 9th October at 7.00 pm at Norley Methodist Church.** |
|  | The meeting closed at 8.30 pmSigned . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .  Date . . . . . . . . . . . . . . . . .THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING |