

## MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON WEDNESDAY 9<sup>TH</sup> JANUARY 2019 AT NORLEY METHODIST CHURCH

**PRESENT:** Councillors: Deryn O'Connor (Chair), Ann Crawford, Dennis Ford and Ian Stockton

Gaynor Hawthornthwaite (Clerk)

There were three members of the public present.

Before the meeting commenced, the chair welcomed the members of public to the meeting.

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Fayle, Harvey, Sturt, Querelle and Wild

### 2. DECLARATIONS OF INTERESTS

There were no interests declared.

### 3. PROPOSALS FOR A 'NORLEY' STEEL SIGN

Mr P Hough was in attendance to provide the PC with proposals relating to the construction, installation, materials to be used and the cost of a 'Norley' steel sign.

After considering the proposals, the PC agreed that the proposed design reflected the rural community of Norley and that it should be constructed as per the planned layout (horse and old fashioned plough - 2m x 1.5m) in metal steel plate, finished in all black, apart from the 'Norley' sign being positioned so that it is visible from the road, in both directions. The sign is to be located on the grass verge, near to the bench, close to the junction of Norley Lane.

Mr Hough advised that he only wanted reimbursing for the cost of the materials which would be approximately £600. He agreed to construct the sign and would arrange to have some assistance with the installation. The PC agreed to fund the cost of the materials.

Before arranging for the installation of the sign, the proposal is to be followed up with CW&C Highways. Councillor O'Connor thanked Mr Hough for attending and for agreeing to construct the sign.

**Action – Councillor O'Connor to follow up the proposals with CW&C Highways.**

### 4. PUBLIC SPEAKING TIME/OPEN FORUM

A member of the public wished to address the Parish Council on the proposed 20 mph speed limit proposal under agenda item 7.

### 5. APPROVAL OF THE MINUTES OF A MEETING HELD ON 12<sup>TH</sup> NOVEMBER 2018

These were agreed as a correct record and signed by the Chair.

### 6. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> NOVEMBER 2018

- The Community Right to Bid application is being progressed by Councillors Wild and Fayle.  
**Action – update for next meeting.**
- Following the submission of a grant application for a defibrillator in the village, to be sited at the Village Hall, it has now been received as well as a training kit.  
It was agreed that Councillor Crawford should liaise with Councillor Wild regarding the installation of the defibrillator onto the outside wall of the Village Hall and to arrange some training for the various groups in the village.  
**Action – Councillor Crawford to follow up with Councillor Wild.**
- The dog bin that is located on Pytchleys Hollow, has now been moved further up towards the Tigers Head. Thank you to Bob Jones for pursuing this.
- Councillor O'Connor is continuing to liaise with Mike Amesbury, the local MP about the proposed 20 mph limit proposal and attending a PC meeting.  
**Action – Councillor O'Connor to continue to follow up.**
- The agreed Financial Regulations, Complaints Procedure and Risk Assessment have been amended and the final version have been circulated to the PC members.

## HIGHWAYS

- CW&C Highways have confirmed that a job has now been raised with the contractor to replace the missing 'Manley and Mouldsworth' finger on the direction sign near to the Chinese Restaurant. In making improvements to the village signs, the PC have agreed that they should work in partnership with CW&C, where the paint is supplied by CW&C.
- Funding towards a Speed Indicator Device in the village continues to be followed up with Partner Construction.
- Councillor O'Connor had followed up the cost of permanent speed indicator devices and reported that they are £7,000 each. The PC are to consider the location of 4 devices in the village and agreed that a site meeting with Ian Lovatt from CW&C Highway should be arranged, to look at possible locations of the Speed Indicator Devices.

**Action – Councillor O'Connor to arrange a site meeting with Ian Lovatt.**

#### 7. **20 mph SPEED LIMIT PROPOSAL**

A member of the public was in attendance to speak about the 20-mph speed limit proposal in the village. Councillor O'Connor thanked the member of public for attending the meeting.

There has been no further information from CW&C about the proposed 20 mph speed limits within the village.

#### 8. **PROPOSED SITING OF THE WILD SERVICE TREE**

Following the response received from CW&C about the planning permission required for planting a tree in the PC's suggested location near to Norley Lane, this is being considered further by the Women's Institute. Councillor O'Connor is to continue to liaise with Margaret Soutar, Chair of the W.I. regarding the location of the tree.

**Action – Councillor O'Connor to liaise with Margaret Soutar, Chair of the W.I. re location.**

#### 9. **MEMORIAL GARDEN**

Following a request that had been received from the Wildlife Group for funding towards the recently completed path which runs around the back of the Memorial garden, the PC thought that the work that had taken place on the footpath was a good community project and an asset to the village and agreed that a donation of £600 should be made to the Wildlife Group towards this project. The PC thanked the Norley Wildlife Group for the hard work they put in throughout the village. NWG had received other donations towards the building of the path and the PC thanked the donors including Councillor Oultram, CW&C.

#### 10. **PLANNING MATTERS**

The following planning applications had been received for consideration since the 12<sup>th</sup> November meeting:

- **18/04668/FUL** - Blakemere House Blakemere Lane Norley Frodsham WA6 6NR: Erection of a detached garage. There were no PC comments.
- **18/04504/FUL** - 2 Hatchmere Cottages Ashton Road Norley Northwich Cheshire WA6 6NZ: Single storey rear extension. There were no PC comments.

The PC asked if the Clerk could obtain a hardcopy of the plans for planning application 18/04381/FUL.

**Action – Clerk to follow up with CW&C.**

#### **Decisions:**

- **18/01862/REM** - Delamere Forest School Blakemere Lane Norley Frodsham WA6 6NP: Approval of details for reserved matters on Condition 3 of outline 16/01605/OUT - details of the appearance, landscaping and scale - **Approved**
- **18/03465/FUL** - Land at Beech Lane Norley Northwich Cheshire: Proposed new stable block and menage – **Approved**
- **18/04227/FUL** - Crofton Cottage Fingerpost Lane: Proposed detached car port (In addition to 18/02980/FUL) – **Approved**

#### 11. **CLERK'S REPORT AND CORRESPONDENCE**

The Clerk reported on the following:

Information had been received from Andrew Collinson, Rural Beat Management Sergeant, Cheshire Police clarifying what is expected from the dedicated PCSO, which is as follows:

- They will hold a weekly surgery at their community police base at Norley Village Hall. They will also hold surgeries at other locations within their beat to ensure they are accessible to all their residents.
- They will provide a monthly update to yourselves regarding the issues affecting your location.
- They will conduct at least one hours' worth of speed/traffic engagement per week within his beat.
- They will be contactable at the email address [david.hayes@cheshire.pnn.police.uk](mailto:david.hayes@cheshire.pnn.police.uk)
- They will be visible on social media and can be followed at @KingsleyGowPol on Twitter and Kingsley Gow Villages Police on Facebook.

It was also noted that PCSO David Hayes will attend the PC meetings when he is on duty.

## 12. FINANCIAL MATTERS

A financial report and a budgetary monitoring report had been circulated to PC members with the agenda prior the meeting which had been received and noted.

- As at 4<sup>th</sup> December 2018, the PC account balance on the current account was £42,652.34 and the balance on the Business Reserve account was £6243.90.
- As agreed at the November PC meeting a cheque for the purchase of a defibrillator had been signed outside of the meeting. The defibrillator has now been received.

### **Approval of the 2019/2020 Budget and the 2019/2020 Precept**

After considering and approving the 2019/2020 budget and the precept, the PC agreed that there should be no change in the 2019/20 precept charge and that a precept of **£13,021** should be requested.

**Action – Clerk to return the completed and signed 2019/2020 Precept Form to CW&C and update the PC's Assets Register**

The following cheques were approved for signature:

- Parish Online Annual Subscription - Geosphere Ltd - £42.00
- 2019 Membership Open Spaces Society – Open Spaces Society - £45.00
- Donation Norley News 2019 – Norley News - £375.00
- Donation Norley Wildlife Group – Norley Wildlife Group - £600.00
- Data Protection Registration Fee 2019 - £40.00 – The Information Commissioner

## 13. ANY OTHER BUSINESS

The following items were reported:

- Councillor Ford reported that there is an overhanging hedge on one of the properties on School Bank/Pytchleys Hollow which needs to be cut back.  
**Action – Clerk to follow up with the resident.**
- Councillor Crawford asked if it would be possible to obtain an up to date map of Norley following the boundary changes.  
**Action – Clerk to follow up with CW&C.**
- Councillor O'Connor mentioned that the issues that were raised in the Footpath report by the Walking Group are now being followed up with CW&C. Bruce Lane has agreed with the rest of the group that they will replace the footpath markers that need replacing. Pete Atkinson CW&C is delivering a small stock of blue and yellow footpath markers to Bruce. The PC thanks Bruce and the group for their work on the footpaths.  
The donation of £693.33 towards the Tommy plaque from the Members' Budget has now been received. The memorial plaque for the Tommy can now be ordered.  
**Action – Councillor O'Connor to order the plaque from Blackwells Stonecraft, Chester.**

## 14. DATE OF NEXT MEETING

The next meeting is to be held on **Monday 11<sup>th</sup> February 2019 at 7.00 pm at Norley Primary School.**  
The meeting closed at 8.30 pm