

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON  
MONDAY 12<sup>TH</sup> NOVEMBER 2018 AT NORLEY PRIMARY SCHOOL**

**PRESENT:** Councillors: Deryn O'Connor (Chair), Ann Crawford, Dennis Ford, Terry Harvey,  
Ian Stockton, Mont Sturt  
Gaynor Hawthornthwaite (Clerk)

There was one member of the public in attendance.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Querelle, Fayle and Wild and PCSO David Hayes.

**2. DECLARATIONS OF INTERESTS**

There were no interests declared.

**3. PUBLIC SPEAKING TIME/OPEN FORUM**

A member of the public wished to address the Parish Council on the proposed 20 mph speed limit proposal under agenda item 7.

**4 UPDATE ON THE PLAYGROUND**

Hilary Wilson, the Secretary to the Norley Hill Top Play Area Management Committee provided the PC with an annual update on the costs and funding of the play area. Currently there are 6 committee members. Additional volunteer helpers are required. It was suggested that a notice should be put in the Norley News and the Village website.

A gardener is now looking after the playground. At the last quarterly inspection minor issues relating to damage to the rubber matting and netting between the playground and the bowling green were highlighted. The cost of repair was £600. This year the white lines have been re-painted, some crumbling tarmac has been replaced and fencing on the outside of the playground is now in place.

Due to the reductions in the availability of grants towards the costs of the play area the Committee are now seeking funding towards the maintenance and insurance costs

At the PC meeting in February 2018 the PC agreed that as the play area is an asset to the village, they would consider making a donation on an annual basis at the November PC meeting when the budget is considered.

After considering the 2019/20 budget and planned expenditure, the PC agreed to make a donation of £1500 to the Norley Hill Top Play Area in February 2019.

Councillor O'Connor thanked Hilary for attending and providing the PC with an update on the playground.

**5. APPROVAL OF THE MINUTES OF MEETING HELD ON 17<sup>TH</sup> OCTOBER 2018**

These were agreed as a correct record and signed by the Chair.

**6. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> OCTOBER 2018**

- A response has now been received from CW&C about the suggested location of a tree, following the request from the Norley Women's Institute. CW&C have advised that they would require a location plan of where Norley PC/Norley WI intend to install the new tree and the type of trees with the sizes. They would have to assess the suitability of the location prior to this progressing any further.

If approved an email would be required from Norley PC/Norley WI asking for CW&C to advertise a section 142 notice that Norley PC/Norley WI intend to install and maintain these new trees within the highway on the site highlighted.

Once this confirmation has been received and CW&C are happy with the proposals, this would be advertised for 28 days. If no objections are received within this time scale, Norley PC/Norley WI would be notified and they could then appoint a contractor to carry out the work.

The contractor carrying out this work would require a licence from CW&C to work within the

highway ensuring that they have the relevant insurance and certificates, so they can work in the highway safely.

In relation to carrying out service checks / search before any trees could be planted. This would be down to Norley PC/Norley WI and the contractor appointed to carry out the works to contact all the relevant utilises companies to checked that its safe to dig in the verges before any work should start.

**Action – Councillor O’Connor to liaise with Margaret Soutar, Chair of the W.I. re location.**

- The Community Right to Bid application is being progressed by Councillors Wild and Fayle.

**Action – update for next meeting.**

- Following the submission of a grant application for three defibrillators in the village, approval has now been received from the British Heart Foundation for one of them. It was agreed that the PC should now arrange to purchase one defibrillator before purchasing the other 2 and that a cheque for this could be signed outside of the meeting.

**Action – Clerk to arrange to purchase the defibrillator and arrange for a cheque to be signed outside of the meeting.**

- Following the request for a dog bin at the junction of Cow Lane and Fingerpost Lane and a site visit with the Assets Team, CW&C have confirmed that the location does not meet the criteria to install a bin.
- It was agreed that a request to move the dog bin from Pytchleys Hollow further up towards the Tigers Head should be followed up.

**Action – Councillor O’Connor to follow up with the Assets Team.**

- Following the offer from an ex-resident to make a steel ‘Norley’ sign, Councillor Ford continues to follow this up.

**Action – Councillor Ford to continue to follow up.**

- Councillor O’Connor is continuing to liaise with Mike Amesbury, the local MP about the proposed 20 mph limit proposal and attending a PC meeting.

**Action – Councillor O’Connor to continue to follow up.**

- The agreed Financial Regulations, Complaints Procedure and Risk Assessment had been circulated to PC members since the last meeting. The Standing Orders are to be circulated once they have been updated with the suggested amendments.

**Action - Clerk to update the Standing Orders and then circulate to PC members.**

## HIGHWAYS

- The PC are continuing to follow up the restoration and painting of the three direction signs with CW&C.

**Action – Clerk to follow up the missing finger on the direction sign near to the Chinese Restaurant with CW&C Highways**

- Funding towards a Speed Indicator Device in the village continues to be followed up with Partner Construction.

After discussing the funding that the PC has set aside for traffic calming measures in the village, the PC agreed that the cost of purchasing 4 permanent Speed Indicator Devices should be followed up.

**Action – Councillor O’Connor to continue to follow up the funding with Partner Construction and to follow up the cost of 4 permanent Speed Indicator Devices**

### 7. 20 MPH SPEED LIMIT PROPOSAL.

A member of the public was in attendance to speak about the 20-mph speed limit proposal in the village. Councillor O’Connor thanked the member of public for attending the meeting.

There has been no further information from CW&C about the proposed 20 mph speed limits within the village.

### 8. PLANNING Applications

The following planning application had been received for consideration since the 17<sup>th</sup> October meeting:

- Planning Appeal - Moss Cottage, Breech Moss Lane, Norley, Frodsham, WA6 8LR: single storey rear and side extensions and a first-floor rear extension - Application reference: 18/00765/FUL – There were no PC comments.

**Decisions**

**18/03323/FUL** - 9 High Street Norley Frodsham WA6 8JS: Proposed conversion of existing garage to Studio office and guest bedroom – **Approved**

**9. CLERK’S REPORT AND CORRESPONDENCE**

The following was reported:

- A meeting for Parish Councils has been arranged by David Keane, Police and Crime Commissioner, for 13<sup>th</sup> November at 6.30 pm at Ellesmere Port Police Station.
- Details on a Cheshire Fire Draft Integrated Risk Management Plan for Consultation until 4<sup>th</sup> January 2019 had been circulated.
- Cheshire West and Chester’s Review of Polling Districts and Stations – deadline for comments 7<sup>th</sup> November

**10. FINANCIAL MATTERS**

A financial report and a budgetary monitoring report had been circulated to PC members with the agenda prior to the meeting which had been received and noted. The Clerk reported on the following:

- The PC account balance on the current account as at 1<sup>st</sup> November 2018 was £43,623.42 and the balance on the Business Reserve account was £6240.76.
- Following the purchase of a poppy wreath for Remembrance Sunday by the Clerk, a cheque for £17.00 had been signed outside of the meeting to reimburse the Clerk.

**Approval of the following cheques:**

The following cheque was approved for signature:

- Administration charges for chasing the notification of exemption for year ended 31 March 2018 – PKF Littlejohn LLP - £48.00

**11. ANY OTHER BUSINESS**

The following items were reported:

- Councillor Crawford had received a question from a resident about razor wire on the entrance to a property.
- The approval of a planning application on Town Farm Lane is to be followed up.
- Councillor O’Connor was presented with copies of poetry written by Norley resident Mike Johnson. The poetry commemorates and remembers the first world war. Councillor O’Connor currently has the books and they are available for others to read. The Parish Council recognises and thanks Mike for his work.
- Councillor O’Connor mentioned that there may be an anomaly on the de-restricted section on School Lane – Councillor O’Connor agreed to follow this up with Highways.

**12. DATE OF NEXT MEETING**

The next meeting is to be held on **Wednesday 9<sup>th</sup> January 2019 at 7.00 pm at Norley Methodist Church.**

The meeting closed at 8.05 pm