

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON THURSDAY 13<sup>TH</sup> FEBRUARY 2020 AT  
NORLEY METHODIST CHURCH**

**PRESENT:** Councillors: Deryn O'Connor (Chair), Sally Cornelissen, Anne Crawford, Tony Duff, Terry Harvey, Ken Fayle (until 7.30 pm) and Ian Stockton

Councillor Paul Williams – Ward Councillor – Cheshire West and Chester Council

Gaynor Hawthornthwaite (Clerk)

There were six members of the public in attendance.

Welcome and Introductions

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Jon Wild and Councillors Charles Fifield and Gillian Edwards – Ward Councillors – Cheshire West and Chester Council

**2. DECLARATIONS OF INTERESTS**

There were no interests declared.

**3. NORLEY COMMUNITY HUB PRESENTATION**

Jan Birch and Bruce Lane were in attendance to provide the PC with details about the Village Hall project which included:

- The aim of the project
- The drivers for the project – limitation of the current Village Hall
- The current neighbourhood needs
- The proposals for the Village Hall
- The proposed project funding plan and the Village Hall remaining as it is
- Norley community feedback, ideas and volunteering

The link to the survey monkey can be found at:

<https://www.surveymonkey.co.uk/r/YYH2HY6> for the questionnaire.

The website link for the Community Hub can be found at:

<https://www.norleycommunityhub.co.uk/> which also has a link to the questionnaire.

Jan and Bruce were thanked for attending the PC meeting.

**4. PUBLIC SPEAKING TIME/OPEN FORUM**

A member of the public mentioned the numerous pot holes on Station Road towards Acton Bridge, which is in the Crowton area.

Pot holes can be logged via the online form on the Cheshire West and Chester Council website.

**Action – Clerk to notify the Crowton PC Clerk.**

**5. DELAMERE AND OAKMERE NEIGHBOURHOOD PLAN**

Information is awaited on the consultation to designate a neighbourhood area for Delamere and Oakmere, for the purposes of producing a Neighbourhood Plan for that area (In accordance with the Neighbourhood Planning (General) Regulations 2012).

A 6-week consultation was due to run from 9am on Thursday 30 January until Thursday 12 March 2020 at 5pm. It is understood this may have been deferred for 6 to 8 weeks.

To be carried forward to the March meeting.

**Action – Clerk to note for the March Agenda.**

**6. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> JANUARY 2020**

The minutes were approved, subject to the following amendment:

**Page 3 PLANNING** – The PC raised concerns about notification of the status relating to Planning application number: 19/02885/OUT – Crabmill Lane. This application was received by CW&C on 1<sup>st</sup> August 2019 and no decision has been made yet. The PC would like an update on the status and request Councillor Fifield to make enquiries with the planning department and consider ‘calling in’ the application.

**Action – Clerk to contact Councillor Fifield and ask him to make enquiries re the status of this application and to consider ‘calling it in’ to CW&C planning committee.**

**7. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> JANUARY 2019**

- Quotations have now been received from 3 companies for the supply of 4 movable solar speed indicator devices, 2 extra solar panels for the 6 sites, 6 poles and fittings. Not all the companies install the poles but can subcontract or the PC could go directly to CW&C and pay them to install. A cost has been requested from CW&C. The PC agreed that they should also follow up the costs for the installation of the poles with the companies who had provided the quotations for the devices. Councillor O’Connor raised the possibility of having all 6 sites fitted with a speed indicator device instead of having 4 then moving them round if the cost differential is not too high. After some discussion it was agreed that Councillor O’Connor would obtain further quotes from the three companies and it would be discussed and a decision made at the next meeting. Councillor O’Connor informed the meeting that she has asked Steve Bentley at CW&C highways to forward the grid references for all 6 locations. Enquiries can then be made with the utility companies to check if there are any utilities to be aware of at these locations.  
**Action – Councillor O’Connor to obtain 3 quotes for 6 speed indicator devices.**  
**Action – Councillor O’Connor to update on the progress of the grid reference information.**
- A response is awaited about the grants that maybe available for Speed Indicator Devices from the Police and Crime Commissioner which Councillor O’Connor has been following up.  
**Action – Councillor O’Connor to continue to follow up**
- Councillor Edwards is continuing to follow up the legacy money and the promised funding for a £1,000 donation for the village from Partner Construction and reported that a cheque is to be sent to the PC.  
**Action – Clerk to update Councillor Edwards when the cheque is received.**
- School Lane has now been monitored, for consideration of a reduction in the speed limit, but the data has not yet been processed. CW&C Highways are concentrating on the 20mph programme at the moment. A response is awaited from David Reeves.  
**Action - Councillor O’Connor to continue to follow up with David Reeves.**
- The PC are in the process of arranging for an electrician to visit the Village Hall for a quotation to install electric to the outside wall at the front of the village hall for the installation of the heated cabinet for the defibrillator.  
**Action – Clerk to follow up with electrician.**
- The possibility of having bylaws for wild swimming at Hatchmere due to concerns about the behaviour of users and parking in the area continues to be followed up.  
**Action – Councillor Fifield to continue to follow up the responsibility of setting byelaws for anti-social behaviour with CW&C.**
- The overgrown grass which is encroaching onto the Norley Road footpath, opposite Norley Hall has been investigated by CW&C and the work is now included in the schedule of works.
- Work on the installation of the new village sign is ongoing. The PC have given CW&C the required 21 days’ notice before the sign can be erected.

**Action – Councillor O’Connor is liaising with Dennis Ford to find a suitable company to install.**

- The two possible street signs directing to The Stores from Finger Post Lane and Norley Road is being followed up.

**Action – Councillor O’Connor to continue to follow up and obtain quotes.**

- The PC has followed up the report of Japanese Knotweed encroaching on a residential property at West View Road. A response is awaited from CW&C.

**Action – Clerk to continue to follow up with Mark Brazil, CW&C.**

- The clerk has contacted Marston’s Brewery about the possibility of installing the two other defibrillators for the village at the Carriers Inn and the Tigers Head. A response is awaited.
- The community assets application to register the Tigers Head as a community asset has now been submitted by Councillor Wild.
- The Clerk has reported the blocked drains throughout village with Mark Brazil CW&C, who is following this up. A response is awaited.

**8. 20 mph SPEED LIMIT PROPOSAL**

Information is awaited on the assessment of the four-year programme to introduce 20 mph speed limits. CW&C are proposing to introduce a scheme within Norley which includes School Bank, Pytchleys Hollow and Hamblets Hollow.

**9. WASTE BIN OPPOSITE THE STORES**

A request had been received from a resident about moving the bin from opposite The Stores to another location in the village. After considering other possible locations within the village, the PC agreed that the bin should remain in it’s current opposite The Stores.

**Action – Councillor O’Connor to inform CW&C highways of the decision.**

**10. MEMORIAL GARDEN**

As Phil Gifford was unable to attend the meeting, Councillor O’Connor gave an update which had been received from Phil as follows:

“1. In regard to Fields for Wildlife, Brian Burgess is willing to consider the use of some or all of the field behind the Memorial Garden. It’s very early days but CWT are keen to help and will visit soon to give their advice. At this stage all I would ask the PC is to be aware of this and to be willing to consider how best it may support this initiative, once it’s made into "concrete" proposals.

2. NWG is engaged in work at various common land in Norley inc Flaxmere Moss Breech. Moss and the Memorial Garden, aka Sandybank waste.

But as the PC is aware a further planning proposal at West View Road, this time for one house, has been submitted (19/04104/FUL) This is adjacent to common land. Accordingly, NWG intends to walk on 1st March, these lesser well-known Commons to have a better idea as to where they are, the condition they are in and organise, if necessary, a stewardship scheme to better help yourselves and NWG protect them.”

The PC thought that the proposal to walk the common land areas was a good idea and thanked the NWG for all the work they carry out in the village and look forward to receiving Norley Wildlife Group’s findings.

**11. NORLEY HOUSING NEEDS SURVEY**

A Norley Housing Needs interim report has been completed by Cheshire Community Action and circulated to all Parish Councillors. The full draft report is due by the end of February.

**12. PLANNING**

**Applications**

The following planning applications had been received for consideration since the 19<sup>th</sup> November meeting:

- 19/04548/FUL - 3 High Street Norley Frodsham WA6 8JS: Garage conversion, external render to whole dwelling, new windows and doors, refurbish main roof, single storey front porch extension and associated alterations – There were no PC comments.
- 20/00207/FUL - Fairview Post Office Lane Norley Northwich Cheshire WA6 8NA: Erection of single storey garage and shed building – There were no PC comments.
- 20/00233/FUL - Land Adjacent Greenslade Norley Road Norley Northwich Cheshire: Erection of agricultural storage building and construction of menage – Any comments to be submitted to the Clerk by 25<sup>th</sup> February
- 20/00363/FUL - Clemley Cottage Burgess Lane Northwich Cheshire WA6 8PA: Replacement dwelling - Any comments to be submitted to the Clerk by 25<sup>th</sup> February

### Decisions

- **19/03574/FUL** - Fourways Stud Cheese Hill Lane Norley Northwich Cheshire WA6 8LF: Change of use of Stud Farm/Livery Yard to a mixed use for Stabling and Fabrication of Bespoke Components for the Rail Network - **Approved**
- **19/04067/FUL** - Norsby Cottage Breech Moss Lane Norley Frodsham WA6 8LR: First floor side extension - **Approved**
- **19/04332/FUL** - Newhaven Hough Lane Norley Northwich WA6 8JZ: Single storey rear extension, front porch, enlarging of driveway and access gateway and conversion of existing garage into ancillary accommodation - amendment to application 19/01093/FUL - **Approved**
- **19/04242/FUL** - The Bungalow Fingerpost Lane Norley Northwich Cheshire WA6 8LE: Single storey rear extension and creation of first floor - **Approved**
- **19/03006/FUL** - Haydan Lodge Brown Moss Pool Norley Road Norley Northwich WA6 6LJ: Extension to side including basement and alterations - amendment to extant permission 14/04927/FUL - **Refused**

### 13. CLERK'S REPORT AND CORRESPONDENCE

- From Cheshire West and Chester – VE Commemoration Celebrations 8-10 May 2020 – the PC were not aware of any celebrations that had been planned in Norley.
- The letter of thanks received from the representatives of the Norley News for the £500 donation towards Norley News was read out at the meeting.
- The email of thanks sent on behalf of St John the Evangelist PCC for the £1000 donation towards the upkeep of Norley Churchyard was read out at the meeting.
- An invite from the Mayor Frodsham to a 'G&T Night' in Frodsham to be circulated to all Parish Councillors.
- The two roundels for Blakemere Lane/Delamere Road had been followed up with CW&C Highways who confirmed that they would have to be funded externally and the estimated cost for the two markings would be £100.  
The PC agreed that this work should be completed as well as an additional one for Ashton Road where the 30 mph starts, coming into Norley from the forest and the PC will fund.  
**Action – Clerk to confirm with CW&C Highways.**

### 14. FINANCIAL MATTERS

A financial report and a budgetary monitoring report had been circulated to PC members with the agenda prior to the meeting. The PC account balance on the current account as at 1<sup>st</sup> February 2020 was £51,425.48 and £6253.25 on the Business Reserve account.

The following cheque was approved for signature:

- Donation Norley Playground – Norley Village Playground Committee - £1500

## 15. ANY OTHER BUSINESS

The following were reported:

- There are now new tenants in the Tigers Head.  
The PC are to follow up with Tim Williams, CW&C whether there is a TPO on the large tree at the side of the Tigers Head..  
**Action – Councillors O’Connor and Cornelissen to follow up.**
- Following the 10 expressions of interest about the Norley Open Garden Day, this will now be held on 6<sup>th</sup> June. A Norley Open Garden Day committee has been formed. The committee is looking for small donations to cover the printing costs. The PC to consider making a donation of £50 at the March meeting.  
**Action – Clerk to note for the March meeting.**
- Information about the proposals for the changes to air routes to Liverpool John Lennon Airport had been circulated to all PC members for consideration.  
**Action – Councillor Stockton to look at the details and report back at the next meeting.**
- The next village meeting update regarding The Stores has been arranged for Thursday 27<sup>th</sup> February at 7.30 pm at the Village Hall.
- Councillor O’Connor attended the recent Police and Crime meeting with Parish Councils. There were discussions about cycle safety, the increase of 90 police officers in Cheshire, speeding traffic.  
PCSO Stephen Parr has borrowed Helsby’s True Cam to use in the neighbouring parishes.
- The heated cabinet for the village hall defibrillator will be ordered by the PC once the electrician has visited to look at the electrical work that is required.  
Volunteers are required for the defibrillator training at the village hall. Councillor Cornelissen volunteered to attend the training.  
**Action - Councillor Cornelissen to follow up with Councillor Wild.**

### Report from Councillor Paul Williams

- Applications for funding from the Members’ Budget will be available in the next financial year.  
The PC agreed to complete an application for the work on the two roundels for Blakemere Lane/Delamere Road and Ashton Road in the next financial year.
- A Parish Council forum for all parishes in the Weaver and Cuddington ward is to be held later in the year.
- Any Parish Council delays in responses from CW&C to their enquiries should be followed up with Councillor Williams.

## 16. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 18<sup>th</sup> March at 7.00 pm at NCK Centre**

The meeting closed at 9.15 pm