

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON
WEDNESDAY 17TH OCTOBER 2018 AT NORLEY NCK CENTRE**

PRESENT: Councillors: Deryn O'Connor (Chair), Ann Crawford, Ken Fayle, Dennis Ford, Terry Harvey, Ian Stockton, Mont Sturt and Jon Wild.
Gaynor Hawthornthwaite (Clerk)

There were four members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Querelle and PCSO David Hayes.

2. DECLARATIONS OF INTERESTS

There were no interests declared.

3. PUBLIC SPEAKING TIME/OPEN FORUM

No requests received.

4. APPROVAL OF THE MINUTES OF MEETING HELD ON 10TH SEPTEMBER 2018

These were agreed as a correct record and signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10TH SEPTEMBER 2018

- Following correspondence from the Norley Women's Institute relating to the tree planting proposal in the Village, a response is awaited from the Norley Women's Institute about the PC's suggested location.
- The Clerk has submitted the VAT Claim Form for 2017/18.
- The Community Right to Bid application is being progressed by Councillor Wild. After discussion about the additional information that is required to complete the application, it was agreed that the name and address of the owners and the Norley Street Plan should be followed up.
Action – Councillor Wild and Fayle to liaise and follow up the additional information that is required.
- Following the submission of a grant application for three defibrillators in the village, approval has now been received from the British Heart Foundation for one of them. It was agreed that the PC should now arrange to purchase one defibrillator before purchasing the other 2. The suggested locations for the defibrillators are The Carriers at Hatchmere, the village hall and the Tigers Head/Stores area.
- Following the request for a dog bin at the junction of Cow Lane and Fingerpost Lane, a response had been received from CW&C confirming that following an assessment by the Assets Team the location does not meet the criteria to install a bin. It was agreed that the requirement / criteria for a dog bin should be followed up and to find out why the location doesn't meet the criteria.
Action – Clerk to follow up with CW&C Asset Team.
- Following the offer from an ex-resident to make a steel 'Norley' sign, Councillor Ford continues to follow up.
Action – Councillor Ford to continue to follow up.
- Councillor O'Connor had spoken to the local MP – Mike Amesbury about attending a PC meeting. Mr Amesbury would be available to meet with the PC on a Thursday evening or Friday. The PC are continuing to liaise with Mr Amesbury about arranging a suitable date.
Action – Councillor O'Connor to follow up.
- Following the review of the Standing Orders at the last meeting, the Clerk had followed up the Councillor Code of Conduct Training with CW&C and Chalc have confirmed that there is a provisional date of July 2019 for the Cheshire West and Chester training. The details of the venue are to be confirmed.
- Following the request at the last meeting for the PC to act as a depository for the Tommy outline fund, the PC did not think that it was appropriate for the PC bank account to be utilised for this purpose. Since then a separate bank account is now being used as a depository for donations for purchase of the Tommy Silhouette.

HIGHWAYS

- The PC are continuing to follow up the restoration and painting of the three direction signs with CW&C.
- Funding towards a Speed Indicator Device in the village continues to be followed up with Partner Construction..
Action – Councillor O’Connor to continue to follow up with Partner Construction.
- The gullies that were blocked at the bottom of Maddocks Hill and High Street have been reported and inspected by CW&C Network Steward.
- The reduced speed limits at Hatchmere, including Blakemere Lane 30mph, have been 'marked up on the ground' and should be completed in the next few weeks.

6. HEDGE CUTTING AND FOOTPATHS

Following the report on the survey of the Norley Parish footpaths and bridleways carried out by the Walking Group Councillor O’Connor has reported the issues to CW&C Public Rights of Way Officer to ensure that the appropriate authority and departments are contacted so actions can be taken. Once a response has been received from CW&C the PC will notify the Walking Group.

The PC also noted that some of the hedges in the village need to be cut back and agreed that these should be followed up with the landowners and that a note should be put in the Norley News reminding residents about the cutting back of hedges.

Action – Clerk to follow up with the landowners and an article to be put in the Norley News.

7. 20 MPH SPEED LIMIT PROPOSAL

Following the last meeting the PC had submitted their comments to CW&C about the proposed 20 mph speed limits within the village and continues to object strongly to these proposals and are to consult with Mike Amesbury, MP about the proposals. The Parish Council’s objections will be included in the objection report and the Delegated Officer will take them into consideration when making the decision whether or not to proceed with the proposal.

8. PLANNING

Applications

The following planning applications had been received for consideration since the 10th September meeting:

- **18/03465/FUL** - Land At Beech Lane Norley Northwich Cheshire: Proposed new stable block and menage – There were no PC comments.
- **18/03561/FUL** - Building Adjacent To Orchard Cottage Town Farm Lane Norley Northwich: Replacement and extension of an existing agricultural building – There were no PC comments.

Decisions

- **18/02869/FUL** - Garravogue School Bank Norley Northwich Cheshire WA6 8NP - Two storey side and single storey rear extensions – **Approved**
- **18/02747/FUL** – Crown Inn Cottages, Fingerpost Lane, Norley Northwich WA6 8LA – Retrospective Application to amend previously approved Application 12/05298/FUL Which includes elevational Changes to cottages And amendments to associated parking, access, cycle and bin storage arrangements – **Approved**
- **18/02927/FUL** - 1 Hatchmere Cottages Ashton Road Norley Northwich Cheshire WA6 6NZ - Two storey and single storey extension to side and rear – **Approved**
- **18/02980/FUL** - Crofton Cottage, Fingerpost Lane, Norley WA6 8LD - Demolition of existing Conservatory and garage and erection of two storey rear extension (partially single storey) - **Approved**
- **14/04570/FUL** - Norley Village Hall, High Street, Norley: Single storey rear and side extension to Village Hall, replacement bowling hut and storage shed and associated developments – **Approved**

9. APPROVAL OF THE PARISH COUNCIL'S COMPLAINTS PROCEDURE AND RISK ASSESSMENT

The PC reviewed the draft Complaints Procedure and Risk Assessment and were approved subject to the suggested amendments.

Action – Clerk to circulate the final amended documents.

10. CLERK'S REPORT AND CORRESPONDENCE

The following was reported:

- CW&C review of polling districts and stations 2018 consultation.
- As PCSO David Hayes was unable to attend the meeting, a report is to be provided to Councillor Wild for the Norley News.
- The Tommy Fund has more than achieved its target and has now been ordered and will be installed in time for Remembrance Sunday. After discussion about the funding of the plaque, the PC agreed to make an application to Councillor Oultram from his Member's budget for a plaque for the base of the Tommy.

Action – Councillor O'Connor to complete the Member's Budget Award Scheme application.

- Cllr Oultram has also intimated his support for the funding of a footpath to be made at the back of the Memorial garden which is on the route of the Wildflower Memorial Walk which is also supported by the PC. This path together with another one planned in the Church wood forms part of NWG's continued development of a Nature walk along the walk. The Parish Council expressed their thanks to Councillor Oultram for these funding opportunities.

Action – Councillor O'Connor to contact Councillor Oultram to convey the thanks of the Parish Council.

11. FINANCIAL MATTERS

A financial report and a budgetary monitoring report had been circulated to PC members with the agenda prior to the meeting which had been received and noted. The Clerk reported on the following:

- The PC account balance on the current account as at 1st October 2018 was £43,976.36 and the balance on the Business Reserve account was £6240.76.
- The Clerk had made a payment to HMRC of £132.60 for the Clerk's salary for the tax period 6 July 2018 to 5 October 2018 (second quarter)

Approval of the following cheques:

The following cheques were approved for signature:

- PC Room Bookings at NCK Centre, St John's Church for November 2017, May 2018 & October 2018 - £75.00
- Reimbursement - Payment of 1 and 1 Basic Fee - PC Website – Mrs G Hawthornthwaite - £71.86

12. ANY OTHER BUSINESS

Following further discussion about the PC's decision not to act as a depository for the Tommy outline fund, it was agreed that the Parish Council should consider providing a poppy wreath for Remembrance Day. It was agreed, therefore, that the Finance agenda item 11 should be re-opened.

11. Finance

After discussion it was agreed that the PC would purchase a poppy wreath to be laid at St John's Church on 11th November 2018 prior to the Norley Wildflower Memorial Walk. The walk commences at 2pm and Councillor O'Connor will attend and represent the Parish Council.

Action – The PC to arrange to purchase a poppy wreath.

13. DATE OF NEXT MEETING

The next meeting is to be held **Monday 12th November at 7.00 pm at Norley Primary School**

The meeting closed at 8.40 pm