

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON WEDNESDAY 18TH MARCH 2020 AT
NORLEY NCK CENTRE**

PRESENT AT THE MEETING: Councillors: Deryn O'Connor (Chair), Sally Cornelissen, Anne Crawford, Tony Duff, and Ken Fayle.

BY VIDEO LINK: Councillors Ian Stockton, Terry Harvey, Councillor Gillian Edwards – Ward Councillor – Cheshire West and Chester Council and Parish Clerk Gaynor Hawthornthwaite

There were five members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Jon Wild.

2. DECLARATIONS OF INTERESTS

Councillor O'Connor declared a personal interest in planning application: 20/00811/FUL - The Moss Crabmill Lane Norley Northwich Cheshire WA6 8JN on the grounds that she knows the applicant

3. PUBLIC SPEAKING TIME/OPEN FORUM

This was deferred until the end of the meeting.

4. DELAMERE AND OAKMERE NEIGHBOURHOOD PLAN

To be carried forward to the next meeting

5. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13TH FEBRUARY 2020

These were agreed as a correct record.

6. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 13TH FEBRUARY 2020

- Status of Application – 19/02885/OUT – The PC's objections to this planning application were submitted in August 2019. At the January and February PC meetings, the PC had expressed their concerns that a decision had still not been determined.
Action – Councillor Edwards to follow up the status of the application.
- The Clerk had reported the numerous pot holes on Station Road towards Acton Bridge, with the Crowton Parish Clerk.
- A response is awaited about the grants that maybe available for Speed Indicator Devices from the Police and Crime Commissioner which Councillor O'Connor has been following up.
Action – Councillor O'Connor to continue to follow up
- Councillor Edwards is continuing to follow up the legacy money and the promised funding for a £1,000 donation for the village from Partner Construction and reported that a cheque is to be sent to the PC.
Action – Clerk to update Councillor Edwards when the cheque is received.
- The possibility of having bylaws for wild swimming at Hatchmere due to concerns about the behaviour of users and parking in the area continues to be followed up. It was noted that some fencing had been put up around the lake. It was assumed that this was completed by Cheshire Wildlife Trust.
Action - Cllr Edwards will contact Cllr Fifield to follow up.
- A response is awaited from CW&C about the report of Japanese Knotweed encroaching on a residential property at West View Road.
Action – Cllr Edwards to follow up with Mark Brazil.
- The Clerk has reported the blocked drains throughout village with Mark Brazil CW&C, which have now been sorted.
- The two roundels for Blakemere Lane/Delamere Road had been followed up with CW&C Highways who confirmed that they would have to be funded externally and the estimated cost for the two markings would be £100.
The PC agreed that this work should be completed as well as an additional one for Ashton Road where the 30 mph starts, coming into Norley from the forest and the PC will fund.

7. 20 mph SPEED LIMIT PROPOSAL

The 20mph signs have now been erected on School Bank continuing from Hough Lane and on Pytchley's and Hamblett's Hollow.

8. SIGNS TO THE STORES

Councillor O'Connor had obtained quotations for 2 signs to the Stores. The proposal is for one by Gallowsclough Lane and one by the Village Hall.

The quotations that had been received were Elementary Signs: £853.68 inc VAT which didn't include fitting and from a local company, Rock Graphics £528 inc VAT.

There was a question about permission from the Village Hall Committee should we wish to install the sign on Village Hall Land. Or the sign could be on the grass verge of the highway. Should this be required, the PC will complete an application for a licence to have the sign on the highway. A CW&C licence will be required to have the other sign on the grass verge near to Gallows Clough Lane to direct along Hough Lane. Two representatives from the Village Hall committee were in attendance at the meeting and agreed to put the request for the sign on the agenda for their next meeting. There may be a yearly cost to the PC for the sign to be on Village Hall Land.

It was agreed that the signs should be purchased from Rock Graphics, Helsby who had provided a favourable quotation which included fitting.

Action Councillor O'Connor to inform Mike North, Rock Graphics.

9. NORLEY HOUSING NEEDS SURVEY

The survey that has been received is a draft version, but the grant for the completion of the work needs to be spent before the end of March. Although the final version has not yet been received, the PC agreed that a cheque for the invoice for the work that had been completed by Cheshire Community Action should be signed at this meeting.

Action - Councillor O'Connor will inform John Hazelwood that the report still needs to be amended and finalised.

10. SPEED INDICATOR DEVICES

CW&C have put up the public notices in the locations of the proposed 6 speed indicator devices. Once the consultation period has ended at the end of March, the PC should then receive the licences to sign and return to CW&C.

Following the last meeting the costs for the supply and installation of 6 devices with blue tooth connection had been followed up with the 4 companies who had provided quotations for the 4 devices and six poles. The initial discussion related to the costs of purchasing 6 devices instead of 4 and moving them around the 4 poles every few months. Councillor Duff commented that putting a device on each pole would reduce handling and potentially damaging the devices. As the costs were not vastly different it was agreed to purchase 6 devices, one for each pole. The 4 quotes were discussed and it was agreed TWM, a local Company, who had submitted a favourable quotation should be awarded the contract to supply and install the 6 devices, solar panels and poles, blue tooth etc. These will be situated at the agreed locations, on the verges next to the main roads into the village.

Action: Councillor O'Connor to inform TWM, Winsford

Councillor Harvey commented that the device on Ashton Rd may not be in an appropriate location and if the device was sited between two houses, this could be an annoyance to residents. Councillor O'Connor agreed to pursue with Ian Lovatt, CW&C Highways and follow up the siting of the poles with Steven Bentley, CW&C Highways.

Action – Councillor O'Connor to follow up the siting of the device on Ashton Road and the licence for the siting of the poles with CW&C Highways

11. NOTICEBOARDS

The noticeboard on Blakemere Lane by the Chinese Restaurant is damaged. Councillor Harvey had contacted Rock Graphics who had previously refurbished all the boards and have agreed to do the repairs for a minimal cost. This was agreed by all Councillors.

12. NORLEY SIGN

A quotation is waited for the erection of the sign. Once this has been received it was agreed that it should be circulated outside of the meeting for a decision to be made as to whether the supplier should complete the work.

Action: Councillor O'Connor to contact Dennis Ford.

13. DEFIBRILLATORS

An electrician has now visited the Village Hall to look at the electrical work that is required for the defibrillator and to move it to the front of the Village Hall. The quotation received to install the electricity supply and install a new electrically heated defibrillator cabinet in a new position, is £180, which includes labour and materials.

The PC agreed that the electrician should be asked to complete the work and also agreed the purchase of a new heated cabinet at a cost of £355 + VAT.

Due to the current Covid-19 situation, the defibrillator training is currently on hold and will be discussed at the next PC meeting.

Action – Clerk to notify the electrician that the electrical work for the installation of the new defibrillator has been approved and arrange a date for the work, once a delivery date for the cabinet has been received.

Action – Councillor O'Connor to order the same make defibrillator cabinet as the current one but an electrically heated one.

14. PLANNING

Applications

The following planning applications had been received for consideration since the 13th February meeting:

- **20/00659/FUL** - Land At High Street Norley Frodsham; Erection of steel portal framed commercial building – Comments by 18th March – The Parish Council had a number of questions relating to this application – To the PC's knowledge there is an approved planning permission for houses. There would be a lot of water run-off from a large roof; and it is unclear what the intended use is for this building. The Councillors requested that no permission should be granted before they have received answers to these questions.
Action – Clerk to follow up with CW&C Planning.
- **20/00811/FUL** - The Moss Crabmill Lane Norley Northwich Cheshire WA6 8JN; Single storey rear extension and first floor extensions - Comments by 30th March.
The PC had no objections.

Decisions

- **17/05154/FUL** - Land Adjacent Crown Inn Store Fingerpost Lane Norley Northwich Cheshire: Construction of a pair of semi-detached cottages with associated access and parking -provision - **Refused**
- **19/04474/FUL** - Holly Cottage Breech Moss Lane Norley Frodsham WA6 8LR: Demolition of shed and part demolition of aviary and erection of Garden Room/Store – **Approved**
- **19/04331/FUL** - Forest Mead Gallowscrough Lane Norley Northwich WA6 8LJ: Erection of garden wall and pedestrian gates – **Approved**
- **19/04548/FUL** - 3 High Street Norley Frodsham WA6 8JS: Garage conversion, external render to whole dwelling, new windows and doors, refurbish main roof, single storey front porch extension and associated alterations – **Approved**
- **19/03452/FUL** - Beckleigh School Lane Norley Northwich Cheshire WA6 6LG: Demolition of existing dwelling and construction of new dwelling - **Approved**
- **18/03121/FUL** - Haulage Yard High Street Norley Frodsham: Replacement of fence on boundary, reprofile banking with sandstone and re-erect new fence – **Approved**

- **19/04104/FUL** - Land Opposite 12 West View Road Norley Northwich Cheshire: Erection of one dwelling with detached garage, access and associated infrastructure (Re-submission of 18/04381/FUL) - **Approved**

15. **CLERK'S REPORT AND CORRESPONDENCE**

The following was reported:

- From Cheshire West and Chester – A new online highways reporting tool was available from 17 March, making it easier and quicker to report highway faults.
- Dumping of plant material on Flaxmere Moss had been reported by the Norley Wildlife Group. It was proposed that an article be added to Norley News, pointing out that it is making certain areas unsightly and is illegal. The suggestion was that a map to highlight the areas should be included.
Action – Councillor Crawford to liaise with Councillor Wild.
- The Parish Clerk reported that the Parish Council laptop and printer are both not working well. It was agreed that the clerk should follow up costs for the PC to consider at the next meeting.
Action – Clerk to follow up costs for a new laptop and printer for the next meeting.
- The report on the Commons, that had been received from the Norley Wildlife Group is to be discussed at the next meeting. Councillor Crawford had taken part in the walk and updated the meeting.

16. **FINANCIAL MATTERS**

A financial report and a budgetary monitoring report had been circulated to PC members with the agenda prior to the meeting. The PC account balance on the current account as at 1st March 2020 was £49,677.28.

The following cheques were approved for signature:

- Two Memorial Plaques - £90.00 – Norley Wildlife Group
- A donation towards the printing costs – Norley Open Garden Day - £50 – on hold as the date may be changed due to COVID-19.
- Invoice Norley Housing Survey - £3,479.00 – Cheshire Community Action
- Room Bookings for PC Meetings at Norley Methodist Church for 2019/20 - £50

Councillor Stockton suggested it may be possible to utilise online banking for the PC account.

Action – Clerk to make enquiries if this is possible in PC regulations.

17. **ANY OTHER BUSINESS**

The following were reported:

Councillor O'Connor reported that the shop meeting was well attended. One key point was Dave applying for an alcohol licence. Cllr Edwards thinks that it may be possible to get assistance for Dave to complete the application from someone at CW&C. Councillor O'Connor thanked Cllr Edwards for her support at the shop meeting.

Councillor Edwards mentioned that CW&C is erring on the side of caution for mass gatherings in the current situation until the end of May. She gave thanks to the community for pulling together at a difficult time. Cllr Edwards, Cllr Fifield and Cllr Williams are self-isolating, but still available remotely.

Councillor Edwards has attended a Norley Wildlife Group meeting and was appreciative of the excellent work carried out by members of the group.

Councillor O'Connor discussed the potential of having a volunteer in Norley to assist with shopping etc for people in Norley who are self-isolating or are ill during the period of COVID-19

virus. Christine Owen has volunteered to carry out the co-ordination of the group. This was agreed by the Councillors and asked that thanks to Christine and all potential volunteers be noted.

Due to the fact that there may not be any Parish Council meetings for several months due to COVID-19 and the restrictions on public gatherings etc the councillors discussed issues relating to important and time sensitive decisions. It was agreed that if possible any decisions that need to be made including financial could be done via email and recorded in the minutes of the next physical meeting.

Action – Clerk to enquire if this is possible within the PC regulations.

18. DATE OF NEXT MEETING

The date of the next meeting was scheduled for Monday 20th April at 7.00 pm at Norley Primary School but due to the Covid-19 situation, this will be reviewed nearer the time.

3. PUBLIC SPEAKING TIME/OPEN FORUM

Members of the public were welcomed.

- The Treasurer of the Village Hall Committee was in attendance and was representing Cheshire Snow Angels – a charity which supports independent living for older people. They asked for the PC's support in underwriting an account at the Stores for groceries for elderly people in our community. Councillor O'Connor explained that this would not be possible as it would not be in accordance with the Parish Council's financial regulations. The Councillors agreed but that if a request was made for a grant as a 'cushion' of cash it would be discussed.
- West View Rd Planning Application – a representative was in attendance, on behalf of the resident's group who are trying to appeal against an approval for a single large house. 18/04381. They feel that requests for information were ignored and the application was approved before reports were made – i.e. Wildlife surveys. The application is in greenbelt and traffic congestion is a problem. An application for 2 detached houses by the applicant for this development had been refused by CW&C planning. The applicant has appealed: 18/04381/FUL LAND OPP 12 WEST VIEW ROAD APP/A0665/W/20/3247387. The agreement of the PC is to support CW&C in the appeal with their refusal of the application and Councillors should send their comments to the Clerk who will submit the comments and representations by 20th April. The resident's and Parish Council's comments relating to this application approval have been forwarded to Councillor Fifield to follow up. Councillor Fifield is asking the planning officer to respond to the comments.
- Councillor O'Connor thanked Councillor Fayle for setting up the video link to allow more Councillors to speak at the meeting.