

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON THURSDAY
11th FEBRUARY 2021 AT 7.00 PM**

PRESENT AT THE MEETING BY VIDEO LINK

Councillors: Deryn O'Connor (Chair), Ann Crawford, Sally Cornelissen, Tony Duff, Ken Fayle, Terry Harvey, Ian Stockton and Jon Wild

Councillor Charles Fifield – Ward Councillor – Cheshire West and Chester Council
Councillor Gillian Edwards – Ward Councillor – Cheshire West and Chester Council
Councillor Paul Williams - Ward Councillor – Cheshire West and Chester Council

Gaynor Hawthornthwaite (Clerk)

Joy Rutherford – Resident - Crabmill Lane (for part of the meeting)

There were two members of the public in attendance who were welcomed to the meeting.

1. APOLOGIES FOR ABSENCE

No apologies received.

2. DECLARATIONS OF INTERESTS

Councillor Cornelissen declared an interest in application number 20/04770/FUL - Land At The Paddock Town Farm Lane Norley Northwich as the landowner is her neighbour.

3. PUBLIC SPEAKING TIME/OPEN FORUM

There was a question from a member of public about the provision of information to the community from the local PCSO. The PC are continuing to follow this up.

Joy Rutherford, a resident from Crabmill Lane was in attendance to provide the Parish Council with information relating to issues with poor fibre broadband that three properties on Crabmill Lane experience. These three properties are connected by copper cables to the Kingsley cabinet so are not getting a good service from broadband .

This problem has been highlighted during the lockdowns with so many people working at home and using the internet. Prior to the meeting Joy had circulated details to the PC about the possibility of launching a community project in partnership with Openreach.

At a PC meeting in September 2017, representatives from Connecting Cheshire and BT attended to provide information on the delivery of broadband in Norley. It was agreed that the PC should check the background information that had been provided at that meeting on current and expected Broadband coverage in the Norley area to find out why there is such disparity in the village. The PC thought that there was a proposal for superfast broadband to all homes by 2021. This is to be checked and then forwarded on to Councillor Fifield to follow up with Connecting Cheshire.

Action – Clerk to follow up the proposal for superfast broadband and then liaise with Councillor Fifield to follow up with Connecting Cheshire.

4. APPROVAL OF MINUTES OF THE MEETING HELD ON 6th JANUARY 2021

These were agreed as a correct record and are to be signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 6th JANUARY 2021

- **Parking and Traffic Disruption around Delamere Forest**

Councillor Harvey attended the multi-agency meeting that was held on 21st January when solutions were considered relating to the parking and traffic disruption that is being experienced in and around Delamere Forest. At the meeting, there was a suggestion about utilising “no waiting” cones. The idea came about as it was mentioned how effective the cones can be when the concerts are held at the Forest. The feasibility of proceeding with a trial deployment of the cones is being considered and a further multi-

agency meeting is to be arranged.

Following the meeting, PS Collinson confirmed that he had been able to procure only 25 cones due to their presence being required elsewhere in the county.

It was agreed that the PC should contact PC Collinson to arrange a site meeting to discuss the issues and potential deployment of cones and any suggestions to help alleviate these problems. It was noted that the main problem areas are Ashton Road, Blakemere Lane and School Lane and that residents are finding it difficult and unsafe to drive into and out of their properties at times, due to parking issues. The PC also agreed to follow up any car parking permits that maybe available for residents.

Councillor Fifield is continuing to liaise with DEFRA regarding the possibility of opening the Hatchmere car park.

Action – Councillor Fifield will update when he has received an update from DEFRA.

Action – Councillor O’Connor to follow up car parking permits that maybe available for residents and to contact PS Collinson to follow up a meeting to discuss the issues and potential deployment of cones.

- **Grant Funding – Police and Crime Commissioner**

Councillor O’Connor is continuing to liaise with PCSOs about the completion of an application for grant funding for the Speed Indicator Devices from the Police and Crime Commissioner.

Action – Councillor O’Connor to continue to follow up.

- **Legacy Money – Partner Construction**

Councillor Edwards is following up with CW&C Legal Department how the legacy money and the promised funding for a £1,000 donation for the village from Partner Construction, could be progressed, now that they are no longer trading.

Action – Councillor Edwards to continue to follow up.

- **Bylaws - Hatchmere**

Councillor Fifield is continuing to follow up the possibility of having bylaws for wild swimming at Hatchmere due to concerns about the behaviour of users and parking in the area. A response is awaited from Cheshire Wildlife Trust who have been liaising with Cheshire Police. This is ongoing.

Action - Cllr Fifield to continue to follow up the responsibility for implementing bylaws with CW&C Legal Department.

- **Japanese Knotweed – Property at West View Road**

The PC are awaiting a response from CW&C about the ownership of the unadopted land where Japanese Knotweed is encroaching on a residential property at West View Road. Once a response has been received from CW&C about the legality of the land, the PC will then follow up the arrangements for spraying the weed. This is ongoing.

Action – Councillor Williams to continue to follow up with CW&C Legal Department.

- **Norley Sign**

The frame for the plaque, to be placed alongside the Norley sign, is in the process of being constructed by Peter Hills.

- **Defibrillator Cabinet**

Despite several follow up phone calls and messages about arranging for an installation date, there has been no response from Ben Edwards. It was agreed, therefore, that the PC should contact another local electrician.

Action – Councillor Williams to send contact details of a local electrician to Councillor O’Connor.

- **Cheshire Railings**

Following the last PC meeting, Councillor Edwards had followed up funding and grants that maybe available to assist with the restoration and painting of the railings and confirmed that as long as the owner has given permission, funding from the members’ budget can be used to fund the restoration of the Cheshire Railings.

Action – Councillor Cornelissen to follow up with the landowners of the railings and to

obtain a quotation for all the railings in the village and individual quotations for each of them.

- **Speed limit on School Lane, Norley**

A response on the implementation date is awaited from CW&C.

- **Norley Lane**

A response has been received from the two residents about the information that had been provided from CW&C Highways about possible solutions to try and address their concerns relating to Norley Lane. This will be discussed again with CW&C once a new date has been confirmed for the virtual CW&C Highways meeting.

- **Village Hall Noticeboards**

A request has been sent to Mike North, Rock Graphics about ordering the two new village noticeboards by the Tigers Head and Village Hall. There is no delivery date yet.

Action – Clerk to check with Mike North for an estimated delivery date.

- **Speed Indicator Devices**

A response has now been received from United Utilities. They have confirmed that the locations on Ashton Road and Blakemere Lane do conflict with United Utilities Assets and or easements and, therefore, would not be appropriate locations. The PC agreed to respond to United Utilities to ask if they will advise on suitable locations for the devices and supply a plan with the locations on.

Action – Clerk to respond to United Utilities.

- **Footpaths**

A response is awaited from Adele Mayer about retaining a link between BR3 and the point where BR1 turns into FP1A to allow circular access and the footpath signs on the Heath to the path around Hatchmere.

- **Community Projects**

At the last PC meeting the 2021/22 budget was reviewed and the precept charge for 2021/22 was agreed. There were several projects relating to traffic management and highway issues and other village matters that have been included within the 2021/22 budget. Although some of these actions had been carried out there remain a number to be funded or part funded by the PC. These include the speed indicator devices to be purchased and installed, speed limit change to be funded on School Lane, potentially the one-way system on Pytchleys Hollow, planning and preparation of plans for the possibility of a new village shop, restoration and the refurbishment and repaint of railings and signs. The PC had also reviewed the community projects that had been identified in the Parish Council Delivery Plan in the preparation of the Neighbourhood Plan.

6. HONDSLUGH LANE

Following confirmation from CW&C that an electronic copy of an application to have a public right of way recorded over Hondslough Lane has now been received, the PC considered the implications of having a public right of way recorded over Hondslough Lane and it was unanimously agreed that the PC objected to this application. The PC noted that once the application is opened, there will be a statutory consultation and the PC will be contacted for their views once the investigation commences. It was agreed that the PC should start to prepare their response in advance of the statutory consultation.

Action – Councillor O'Connor to draft and circulate the PC's response to the application.

7. PYTCHLEYS HOLLOW

Following the last PC meeting, Councillor O'Connor had contacted CW&C Highways to confirm the Parish Council's support for Pytchleys Hollow to become a one-way road. A virtual meeting that had been arranged by Councillor Edwards to discuss Pytchleys Hollow had to be postponed due to the recent flooding incidents on the network. This meeting is to be re-arranged.

Thanks to Councillor Edwards for following this up with CW&C Highways.

An article relating to Pytchleys Hollow will be included in the next Norley News.

8. CW&C WASTE SURVEY

A link to the CW&C Waste consultation has been added to the Norley Facebook Page and the PC

website. Posters have been displayed in the shop and on the noticeboards. Details will also be included in the next issue of the Norley News.

9. **SECURITY AT THE STORES**

Following several enquiries from residents using the shop, the PC had been asked to consider the issue of security and the protection of the community assets – i.e. The Stores, the phone box, and the green triangle.

The PC considered the options of security following a recent attempt burglary at The Stores. Consideration of CCTV around the area was not considered feasible and other security options considered. It was agreed that how this could be improved this should be followed up further with Dave at The Stores.

Action – Councillor Crawford to follow up the options with Dave at The Stores.

10. **PLANNING**

The following applications had been received since the 6th January 2021 meeting:

Applications

- **20/04770/FUL** - Land At The Paddock Town Farm Lane Norley Northwich: Change of use of an existing stable building to include livery together with domestic use, the provision of a new timber stable block, timber store and manège in an existing part of the garden – Comments to be submitted to the Clerk by 16th February.
Action – Clerk to submit the PC comments to CW&C Planning
- **21/00216/FUL** – Heather Cottage Flaxmere Norley Northwich WA6 6PF - Two storey side extension and porch – The PC had no objections.

Notification of the following decisions had been received since the 6th January meeting:

Decisions:

- **20/03925/FUL - Greenslade Farm** - Greenslade Farm Norley Road Norley Northwich Cheshire WA6 6LH: Demolition of outbuilding and erection of garage and car port - amendment to 20/02246/FUL – **Approved**
- 20/02946/FUL - Laburnum Cottage - Laburnum Cottage School Bank Norley Northwich WA6 8NP: Single Storey Outbuilding – **Approved**
- Planning Inspectorate APP/A0665/W/20/3259072: Land South East of Crown Inn Cottages, WA6 8LA – **Dismissed**
- **20/00363/FUL** - Clemley Cottage Burgess Lane Northwich Cheshire: Replacement dwelling – **Withdrawn**
- **20/00811/FUL** - The Moss Crabmill Lane Norley Northwich Cheshire WA6 8JN: Single storey rear extension and first floor extensions - **Approved**

12. **CLERK'S REPORT AND CORRESPONDENCE**

- The Clerk reported that the old PC laptop has not yet been disposed of and suggested that this could be donated to a charity now that all documents and applications have been removed. The PC agreed that the Clerk should follow up this up. Councillor Williams provided the Clerk with a contact number for the Davenham British Legion
Action – Clerk to follow up the donation of the old PC laptop with the Davenham British Legion.
- Following a report relating to the cutting of verges and the permission not to cut all of them, that had been received from the Chairman of the Norley Wildlife Group prior to the meeting, the PC agreed that the list of areas that ought to be cut after flowers have set seed should be managed by the Wildlife Group.

The following correspondence and enquiries had been received since the last PC meeting:

- A letter of thanks from Norley News for the £500 towards the running costs
- An email of thanks from the Norley Wildlife Group for the PC's donation towards their website.
- An enquiry from a resident about Pedestrian Pathways Around Norley and Parking. The maintenance of the hedge and trees and bushes referred to just past the 30mph sign

and the turning into Post Office Lane to is to be followed up. The parking in the layby by the school had been followed up with the Headteacher who has confirmed that the lay-by is part of the highway and not owned by the school. Enquiries are being made with the local PCSO to establish the legality of any vehicles being parked there.

Action – Clerk to write to the owner of the hedge and ask for it to be cut back as it is causing issues for pedestrians.

- An email from a resident about a suggestion relating to the building of a new shop in a more environmentally friendly way. The PC received and noted the suggestions. It is envisaged that a new shop would be of timber construction.

CW&C Circulars

- Covid-19 mass vaccination site to open in Chester
- Support for families over February half term
- Statement on elections 6 May 2021
- Trees for climate funding - Cheshire West and Chester Council
- Environmental Management Strategy, for council-owned land and facilities
- Pandemic continues to impact waste collections services
- On-line reflection book re-launched
- Council Sets out Timeline to Learn from Northwich Floods
- National Strategy for Disabled People
- Cheshire West and Chester Council services affected by lockdown restrictions
- COVID-19 Vaccinations roll out across the borough
- Giving local charities and community groups a real boost
- Testing pilot expands for people without symptoms of COVID-19 in Cheshire West and Chester
- Council's gritting team is prepared for peak winter operations
- Cheshire West and Chester Council's support for businesses during lockdown Stay at Home restrictions
- Be one of the hundreds of empty homeowners revitalising their properties Garden waste collections - extended suspension
- Flood warning
- Pandemic continues to impact waste collections services
- Garden waste suspensions
- Have your say on plans for new cycle paths
- Adoption of SPD: House Extensions and Domestic Outbuildings
- Flood Warning: River Weaver at Acton Bridge and Weaverham – 20th January 2021
- Cheshire West and Chester innovative rural bus links
- Council's warning about COVID-19 vaccination fraud

Chalc

- Bulletins and training dates
- Crowd Funding support – Flooding
- Using Zoom - Courses in February & March 2021
- Town and Parish Connections: Leisure, Health and Wellbeing Services in Cheshire West and Chester – Brio Leisure on 9th February at 6pm
- Town and Parish Connections Event: Approach to floods, water update and emergency response - 1st March 2021 at 6pm
- Virtual Training Sessions - Andrea Pellegram Planning Modules in March and April 2021

Other

- HS2 Enquiries - Consultation under clause 60 of the High-Speed Rail (West Midlands – Crewe) Bill as amended in the House of Lords
- Police & Crime Commissioner and Chief Constable - Meeting with Town and Parish

13. FINANCIAL MATTERS

Review Current Financial Position

The Clerk reported that:

- the PC balance on the current account on 1st February 2021 was £49,047.16 and the balance on the Business Reserve Account on 31st December 2020 was £6261.91. The accounting records had been circulated prior to the meeting.
- a direct debit payment of £115.20 is to be made to 1 and 1 Support for the Basic Support Fee 07/02/21-07/02/22 on 22/02/21
- a direct debit payment of £19.32 had been made to 1 and 1 Internet Ltd on 26th January 2021 for the norleyparishcouncil.org domain
- The offer of a discounted first year Chalc membership had been received. The PC will consider the benefits that would be included in the discounted annual membership affiliation fee of £301.52 at the next meeting.

It was noted that the Clerk had made an online payment of £152.80 to HMRC on 15th January for the tax due on the Clerk's salary for the third quarter.

Approval of the 2021/2022 Budget

Following the last meeting the proposed 2021/22 budget was reviewed and approved.

Action – Clerk to circulate the agreed 2021/22 budget.

A cheque for the Zoom January 2021 Subscription payment of £14.39 to Mr K Fayle was agreed and is to be signed outside of the meeting.

Once the pre-planning advice report has been received from JNCOT, the PC will then discuss the approval of a cheque to reimburse JNCOT for the payment of the Invoice for Pre-Planning advice - The Stores – Scott Architecture Ltd for £2660. The Chair of JNCOT, Peter Hosker, is going to telephone Councillor O'Connor to discuss the advice and costs.

Action – Councillor Wild to circulate the report once this has been received.

14. ANY OTHER BUSINESS

The following were reported:

- Councillor Cornelissen mentioned the litter that was around Hatchmere by the fishing posts following the flooding. It was agreed that a letter should be sent to the Angling Association informing them of this.
Action – Clerk to send a letter to the Angling Association
- Councillor Wild reported that information relating to the planning application for a new village shop, is awaited.
- Councillor Fifield referred to the CW&C Waste consultation. The PC have advertised this widely via Norley Facebook Page, the PC website and posters have been displayed in the shop and on the noticeboards.
Following the consultation on Climate Emergency plan, this has now been included in the final plan. Councillor FiField thanked the PC for responding to this consultation.
- Councillor O'Connor has continued to liaise with CW&C following an enquiry from a resident about flooding in their garden near to Breech Moss.
Action – Councillor O'Connor to forward the details on to Councillor Williams to follow up with CW&C Highways/Streetcare.

14. DATE OF NEXT MEETING

The date of the next zoom meeting is **Wednesday 17th March at 7.00 pm**
The meeting closed at 9.15 pm