

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON MONDAY
19th APRIL 2021 AT 7.00 PM**

PRESENT AT THE MEETING BY VIDEO LINK

Councillors: Deryn O'Connor (Chair), Sally Cornelissen, Ann Crawford, Tony Duff, Ken Fayle, Ian Stockton and Jon Wild

Councillor Charles Fifield – Ward Councillor – Cheshire West and Chester Council
Councillor Gillian Edwards – Ward Councillor – Cheshire West and Chester Council
Councillor Paul Williams - Ward Councillor – Cheshire West and Chester Council

Gaynor Hawthornthwaite (Clerk)

There was one member of the public in attendance who was welcomed to the meeting.

Prior to the start of the meeting, the PC held a minute's silence to mark the death of His Royal Highness the Duke of Edinburgh

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Harvey.

2. DECLARATIONS OF INTERESTS

None declared.

3. PUBLIC SPEAKING TIME/OPEN FORUM

A question was asked about whether there was any update on the proposed renovation of the railing on the cherry tree on Norley Road, just past Post Office Lane.

The PC confirmed that they are in the process of arranging for a commemorative stone to be put alongside the tree, which had been planted in 1953 to commemorate the Coronation.

Action – Councillor Crawford to follow up.

4. APPROVAL OF MINUTES OF THE MEETING HELD ON 17th MARCH 2021

These were agreed as a correct record and are to be signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 17th MARCH 2021

- **Broadband – Crabmill Lane**

There has been no update on the issues with poor fibre broadband that three properties on Crabmill Lane experience which are being followed up by Connecting Cheshire and Openreach.

Action – Clerk to follow up an update from Joy Rutherford.

- **Parking and Traffic Disruption around Delamere Forest**

The next virtual multi agency meeting to discuss the parking and traffic disruption around Delamere Forest has been arranged for 20th May 2021 2-3 pm. Councillor Harvey is to attend this meeting.

Councillor Edwards is continuing to follow up the possibility of having additional signage around Delamere Forest. CW&C Highways were invited to attend tonight's PC meeting to discuss signage but were unable to attend.

The Clerk is continuing to follow up organising a multi parish meeting with the Forestry Commission to discuss the parking issues, including the regular closure of the large car park.

Councillor Fifield is continuing to liaise with DEFRA about arranging a meeting to discuss the possibility of opening the Hatchmere car park.

Action – Councillor Fifield to continue to follow up with DEFRA.

Action – Clerk to follow up to arrange a multi parish meeting (Oakmere and Delamere, Mouldsworth, Kelsall, Manley) and the Forestry Commission.

Action – Councillor Edwards to follow up the possibility of additional signage.

- Grant Funding – Police and Crime Commissioner**
Councillor O'Connor has continued to follow up the completion of an application for funding towards the Speed Indicator Devices, but the additional information that was required from the PCSO was not received in time and the deadline for applications for grant funding has now closed.
- Legacy Money – Partner Construction**
Councillor Edwards has continued to follow up with CW&C Legal Department how the promised funding for a £1,000 donation for the village from Partner Construction, could be progressed now that they are no longer trading. Councillor Edwards is also to contact Chalc for their advice.
Action – Councillor Edwards to follow up with Chalc.
- Bylaws - Hatchmere**
Councillor Fifield is continuing to follow up the possibility of having bylaws in relation to Hatchmere Lake due to concerns about the antisocial behaviour of some users. This includes, dog fouling, litter, swimming in the lake and inconsiderate parking in the area. This is ongoing. Councillor Fifield has sent another reminder to CW&C Legal Department.
Action - Cllr Fifield to continue to follow up the responsibility for implementing bylaws with CW&C Legal Department.
- Japanese Knotweed – Property at West View**
Following the last PC meeting, Crowton Parish Council had provided information about their experience of an issue with Japanese Knotweed on land owned by the Parish Council. The PC will continue to monitor the arrangements for the removal of the Japanese knotweed. Roger Goulding, total Environment, CW&C is liaising with the agent for the current 2 house development on West View Road to establish if they are going to engage a professional to deal with the Japanese Knotweed.
Roger Goulding, CW&C has visited the site on West View Road where building work is taking place and has confirmed that there was no evidence of any contraventions on common land. The Officer who inspected the site is to confirm his findings with the residents who had submitted enquiries.
Action – Councillor O'Connor to liaise with the Roger Goulding for an update about the removal of the Japanese Knotweed.
- Norley Sign**
The frame for the plaque has now been constructed and is ready to be sited alongside the Norley sign. It was agreed that the sign should be located alongside the Norley sign, on the side facing the church. A small opening ceremony with Mr Hough's family is to be arranged by the PC as soon as this is possible.
Action – Councillor O'Connor to liaise with Peter Hills who has made the frame. Councillor O'Connor will liaise with Mr Hough's family when restrictions are lifted.
- Defibrillator Cabinet**
The heated defibrillator cabinet has now been installed on the wall at the Village Hall and the defibrillator placed inside it.
Thanks to Councillor Wild for arranging this.
- Cheshire Railings**
As all the landowners of the railings had no objections to the PC assisting with the restoration and painting of the railings. Councillor Cornelissen is in the process of obtaining 3 quotations for the restoration work.
Action – Councillor Cornelissen to continue to follow up
- Speed limit on School Lane, Norley**
The CW&C notice about the informal consultations on reducing the speed limit on School Lane to 30pmh has been issued to residents and this closes on 10th May.

- **Norley Lane**

A meeting date is awaited from CW&C Highways about possible solutions to try and address two residents' concerns relating to Norley Lane. This will be discussed again with CW&C once a new date has been confirmed with the PC for a virtual CW&C Highways meeting.

Action – Councillor Edwards to follow up a new date for the virtual meeting with CW&C Highways.

- **Village Hall Noticeboards**

Two new Village Noticeboards by the Tigers Head and the Village Hall are to be installed soon. They are to be located in the current locations.

Action – Councillor Harvey to follow up the installation dates with Mike North.

- **Speed Indicator Devices**

Four posts have been installed for the speed indicator devices along Finger Post Lane, High Street, School Bank and Delamere Road. A response is awaited from United Utilities to seek their written approval of the location of the two other devices. Once this has been received, the PC will then arrange for the installation of the posts on Blakemere Lane and Ashton Road.

Action – Councillor O'Connor to liaise with TWM Traffic about the installation of the devices.

Action - Councillor Edwards to follow up with United Utilities.

- **Footpaths and Bridleways**

A response is awaited from Adele Mayer about the bridleway and footpath enquiries. The direction sign around the heath at Hatchmere is also being followed up by Adele. Once responses have been received Councillor Cornelissen will inform Bruce Lane.

Action – Councillor Cornelissen to continue to follow up.

- **Flooding – Breech Moss**

The enquiry received from a resident about flooding in their garden near to Breech Moss, is ongoing with CW&C. The blocked culvert is to be inspected and CW&C are to keep Councillor Williams and Councillor O'Connor updated about the issue.

- **Hondslough Lane**

The PC's response to the application to have a public right of way recorded over Hondslough Lane has been drafted and circulated.

Action – Clerk to submit the final PC response to Adele Meyer when finalised and requested.

- **Pytchleys Hollow**

A new meeting date that was scheduled with CW&C Highways to discuss Pytchleys Hollow is awaited.

Action – Councillor Edwards to follow up a new date for the CW&C Highways meeting.

- **Security at the Stores**

Councillor Wild has spoken to Dave at The Stores about the options of security at the shop. Nothing further is required at this time.

- Councillor Fifield is continuing to follow up with CW&C Planning Enforcement the report of the building work on the Blakemere building site that is starting before 8.00 am

Action – Councillor Fifield to continue to follow up with CW&C

6. **PLANNING**

Notification of the following application had been received since the 17th March 2021 meeting:

Application

21/01132/TPO - Tigers Head Inn Pytchleys Hollow Norley Northwich WA6 8NT: T1 x1 Sycamore Tree - remove the whole sycamore tree down to ground level. The PC had no objections to this application.

7. **CLERK'S REPORT AND CORRESPONDENCE**

The Clerk reported on the following:

- PCSO Debbie Netherton has now returned to work full time so any parish council/community related concerns should be forwarded on to Debbie.

CW&C Circulars

- High Streets to reopen on 12 April
- Cheshire West and Chester Council mourns the passing of His Royal Highness the Duke of Edinburgh and will provide ways for residents to pay their respects
- Care home residents in Cheshire West and Chester to be allowed second regular visitor from 12 April
- New collection points for COVID-19 home testing kits
- Over half the population in west Cheshire now vaccinated (dated 31 March 2021)
- Council's libraries, museums and the Cheshire Record Office begin to reopen services from 12 April
- Election Preparations underway for 6 May

Chalc

- Bulletins and training dates
- Connections promo and filming for Spacehive: The Cheshire West Crowd – 20th April 2021

8. FINANCIAL MATTERS

Review of Standing Orders/Financial Arrangements/Complaints Procedure, Fixed Asset Register and Risk Assessment

These revised documents had been circulated outside of the meeting and suggested amendments sent to the Clerk. The revised documents are to be reviewed further outside of the meeting and approved at the May PC meeting.

The Assets Register currently shows the Red BT Telephone Box as worth £3300.96 and the PC would like to confirm if this is a correct and current value. The 4 speed indicator devices are shown as worth £28,000 and this value also needs confirming.

Action - Clerk to establish the cost of a replacement TK and confirm the cost of the 4 speed indicator devices, solar panels etc. and poles.

Review Current Financial Position

The accounting statements had been circulated prior to the meeting.

It was noted that the balance on the current account at 31 March 2021 was £48,638.58 and the balance on the Business Reserve Account on 31st March 2021 was £6262.07, totalling £54900.65.

The following financial matters were considered:

- The PC are awaiting further information relating to the planning application for a new shop before considering a reimbursement towards the cost of the Scott Architecture Ltd invoice of £2660 for Pre-Planning advice.

The following payments were approved, and cheques are to be signed outside of the meeting:

- Reimbursement – Zoom April 2021 Subscription payment of £14.39 - Mr K Fayle.
- Installation of the new Defibrillator cabinet at the Village Hall - £180.00 – F Pilgrim
- Payroll Services April 2020 – March 2021 - £216.00
- Installation of 4 steel posts – speed indicator devices - £667.20 – Rock Graphics

9. ANY OTHER BUSINESS

The following were reported:

- Councillor Crawford mentioned that she had received an enquiry from a resident about the possibility of having an ATM machine in the village.

Action – Councillor Crawford to circulate information relating to funding that is available for this in rural villages.

- Councillor Wild provided an update on the sale of the shop and the proposals for the relocation of a new shop in a different location. Additional information has been requested about the planning application from CW&C Planning which is being followed up by JNCOT.

10. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 26th May 2021 at 7.00 pm** which is the Annual Parish Meeting followed by the Annual Parish Council Meeting.

The PC are to make enquiries with Chalc about the current guidance on holding meetings in person.

Action – Clerk to follow up with Chalc

The meeting closed at 8.10 pm