

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON THURSDAY  
10<sup>TH</sup> FEBRUARY 2022 AT 7.00 PM AT THE NCK CENTRE, NORLEY**

**PRESENT AT THE MEETING:** Councillors: Deryn O'Connor (Chair), Sally Cornelissen, Tony Duff, Ken Fayle, Terry Harvey, Ian Stockton and Jon Wild.

Gillian Edwards – Ward Councillor – Cheshire West and Chester Council

Gaynor Hawthornthwaite (Clerk)

There were three members of the public in attendance who were welcomed to the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cheshire West and Chester Council Ward Councillors Charles Fifield and Paul Williams and Norley Parish Councillor Ann Crawford.

**2. DECLARATIONS OF INTERESTS**

Councillor Cornelissen declared a personal interest in planning application number: 21/05000/FUL as the applicant is her neighbour.

**3. PUBLIC SPEAKING TIME/OPEN FORUM**

There were no items raised by members of the public.

**4. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5<sup>TH</sup> JANUARY 2022**

These were agreed as a correct record and were signed by the chair.

**5. MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5<sup>TH</sup> JANUARY 2022**

- **Delamere Forest**

A written update on plans for Delamere Forest had been received from the Forestry Commission. Norley PC are to be included in the distribution list for their Newsletter.

A meeting with CW&C is to be arranged for the afternoon of 2 or 3 March. The possibility of having additional signage around Delamere Forest in relation to parking will be discussed at this meeting.

**Action – Clerk to book a meeting room once the date of the meeting with CW&C has been confirmed.**

- **Former Car Park in Delamere Forest**

There has been no further update relating to the car park that has been closed for some time.

**Action – Councillor Fifield to continue to follow up.**

- **Cheshire Railings**

Prior to the meeting, Councillor Cornelissen had circulated a breakdown of costs for repairing/replacing all the Cheshire Railings around the village. After considering the total costs of all the works required for the railings, it was agreed that the ownership of the railings should be clarified with CW&C and any funding for heritage type projects should also be followed up.

**Action – Councillor Edwards to follow up ownership with CW&C Property Department.**

- **Speed limit on School Lane, Norley**

The lowering of the derestricted speed limit to 30mph on School Lane has now been carried out

- **Norley Lane**

Possible solutions to try and address two residents' concerns relating to Norley Lane will be discussed at the forthcoming Highways meeting.

- **Speed Indicator Devices**

A suitable location for a device on Blakemere Lane continues to be followed up, as there has been an objection to the proposed location from a resident.

The PC has received the licence for signature for the Speed Indicator Device on Ashton Road.

**Action – Councillor O'Connor to sign the licence on behalf of the Parish Council.**

- **Footpaths and Bridleways**

A meeting is to be arranged with CW&C Public Rights of Way Officer to discuss the bridleway and the footpath enquiries and the direction sign around the heath at Hatchmere.

**Action – Councillor Edwards and Councillor Cornelissen to continue to follow up with the Public Rights of Way Officer.**

- **Flooding – Breech Moss**

There has been no further update on progress with the flooding on Breech Moss.

- **Hondslough Lane**

The PC's draft response objecting to this application to have a public right of way recorded over Hondslough Lane has been prepared and circulated.

**Action – Clerk to submit the final PC response to Adele Meyer when finalised and requested.**

- **Pytchleys Hollow**

The issues on Pytchleys Hollow will be discussed at the Highways meeting when a date is confirmed.

- **Cheese Hill junction**

The issues at the junction of Cheese Hill will be discussed at the Highways meeting.

**Action – Councillors Edwards and Williams to continue to follow up with CW&C.**

- Councillor Edwards had followed up with CW&C Highways the possibility of having a pedestrian crossing near to the Hatchmere bus stop and costings are to be provided to the PC.

CW&C informed Councillor Edwards that they only install 'Elderly People Crossing' signs near to residential care homes. However, the possibility of installing them in Hatchmere continues to be followed up by Councillor Edwards.

**Action – Councillor Edwards to follow up.**

- Councillor Fayle had obtained the data from the Speed Indicator Devices, which had been circulated to the PC. Volunteers are required to assist with collecting this data. It was agreed that an article should be put in the Norley News asking for volunteers.

The Speed Watch Co-Ordinator has 11 people on the list of volunteers to assist in community speed watch who may be able to assist with obtaining the data from the Speed Indicator Devices. The data obtained from the Speed Indicator Devices and further information is to be included in the May Norley News.

- **Defibrillator Training**

Following the expressions of interest that had been received, Councillor Cornelissen is to arrange a date for defibrillator training at the village hall. Three people had requested training and another three at the meeting asked for training.

**Action – Councillor Cornelissen to arrange a date for the training.**

Councillor Harvey is to follow up a possible location for a defibrillator to be located in the Hatchmere area of the village.

**Action – Councillor Harvey to follow up with licensee of The Carriers Inn to see if it can be located outside the pub.**

- The PC are in the process of reviewing the PC's current and savings bank accounts.

**Action – Clerk and Councillor O'Connor to follow this up.**

- The installation works for the new posts and chains on the Village Green has now been completed.

## 6. **St JOHN THE EVANGELIST CHURCH FUNDRAISING**

Councillor Fayle reported that there was no further update on the essential works and church fundraising.

## 7. **PLANNING APPLICATION FOR A SHOP AND CAFÉ AT THE VILLAGE HALL**

Prior to the PC meeting Councillors O'Connor and Cornelissen had met with Mr and Mrs White to discuss the Planning Application for the proposed new Shop and Café. During the meeting some matters in the Design and Access statement submitted with the application were discussed and were found to be incorrect now the current shop building has different owners. It was proposed that the PC would write to CW&C Planning explaining this and providing an update to these points. Following that meeting, the PC had sent an update to the Planning Department and it was now added as a document on the application on the planning website.

Mr White was in attendance at the meeting to ask for clarification relating to the submission of the planning application and in whose name the planning application had been submitted.

The PC explained that it had always been the PC's understanding that the application would be under the name of JNCOT although submitted by the Parish Council due to a reduction in cost. However JNCOT understood the PC would be submitting this application. The application for the extension to the Village Hall for the Scout Hut application has been submitted under the Company Name 'JNCOT (submitted by the Parish Council)'. The application for the proposed shop and café had been submitted in the Company Name, Norley Parish Council.

There was some discussion about the proposed shop and café application and in whose name, it should have been submitted. To change the name on the application would require it to be withdrawn, changed and resubmitted with extra cost incurred. It was agreed that the application would remain submitted as it was, as believed it makes no difference to the planners and application.

Councillor Duff stated that in any future any application submitted by the PC should be carefully checked by the PC prior to submission. All Councillors agreed.

**8. DELAMERE LODGES**

The PC had received and noted an article that was in Cheshire Live about the Delamere Forest Lodges and that they may be sold.

**Action - Councillor Edwards is to follow up an update with Mike Amesbury**

**9. QUEENS PLATINUM JUBILEE**

A guidance document had been received from CW&C about applying for licences to hold a Queen's Platinum Jubilee Street party, putting bunting over the highway and beacons of light.

Councillor O'Connor informed the meeting that Norley Knit and Natter Group (of which she is a member) and WI are putting plans together for knitted, crochet and pom pom decorations around the village. These would be in white, red, blue and platinum colours. They requested permission to add them around the grassed area opposite The Tigers Head, the phone box, village notice boards and the Norley Sign. The licensee at the Tigers Head had also requested some decorations for the outside of the buildings, doorway and tree.

The PC supported these proposals. Councillor O'Connor thanked the PC.

There was a suggestion about planting a replacement tree on Maddocks Hill in recognition of the Jubilee. Any further suggestions to be forwarded to Councillor O'Connor.

**Action – Councillor O'Connor will add the CW&C Guidance document to Norley Facebook page.**

**Action – Councillor O'Connor to inform Norley Knit and Natter and the WI of the PC agreement.**

**Action – Councillor O'Connor to follow up the possibility of a replacement tree in the current location on Maddocks Hill with Phil Gifford.**

**10. PLANNING**

The following Applications had been circulated prior to the meeting:

**Applications**

- 21/05000/FUL - Townfield House- Erection of single storey side and rear extension, removal of existing chimney and installation of flue, alterations to windows and doors. Any comments to be sent to the Clerk by 14<sup>th</sup> February.
- 22/00133/FUL - Sunny Crest - Two storey and part single storey rear extension and single storey front and side extensions - Blakemere Lane Norley Frodsham WA6 6NW – Any comments to be sent to the Clerk by 28<sup>th</sup> February.
- 22/00107/FUL - Land at High Street Norley Frodsham: Manege and Stable (Retrospective) - Any comments to be sent to the Clerk by 28<sup>th</sup> February.

**11. CLERK'S REPORT AND CORRESPONDENCE**

Prior to the meeting, a report from Phil Gifford on the Commons in Norley 2022 had been received and circulated.

In addition to the report the following was noted:

1. Chippings are needed for the paths at the Memorial Garden and the Wild Wood. A bulk bag for no more than £100 would be needed
2. Originally it was thought that additional hedgerow seeds and Wild English daffodils would be needed this year. But it has been decided it is better to evaluate what was put in last year before embarking on further purchases.
3. Community Orchards are already being put into a number of Cheshire villages with the assistance of CWAC. If suitable land can be found in Norley it would be of great benefit both to villagers and wildlife. Roger Goulding is the contact for this tremendous initiative.

The PC agreed to donate £100 towards a bulk bag of chippings for the paths at the Memorial Garden and the Wild Wood. The PC thanked Phil for his report and thanks to all members of the Wildlife Group for the hard work and dedication they give to the village.

The following had been received and circulated since the January 2022 meeting:

**CW&C Circulars**

- Council offers advice on trees and hedges before spring has sprung
- New Garden Waste Service - How to subscribe
- Hydrogen pipeline consultation
- Growth Track 360 welcomes introduction of HS2 Crewe to Manchester Bill and calls for direct high-

speed trains between North Wales, Chester and London

- Council working with landowners to create wetland habitat across the borough
- Restoration completed on historic building
- Leisure, Health and Wellbeing Survey
- Highway Code changes
- Her Majesty the Queen, Jubilee celebrations
- Queens Platinum Jubilee Event Guidance & application form
- New Tackling Poverty Fund available through the Cheshire West Crowd
- New funding round now open - Cheshire West Crowd - Create your project today
- Recruitment of Parish Representatives - Cheshire West & Chester
- Saltworks Farm Project - Newsletter
- Borough better prepared to tackle future flooding
- Omicron Additional Restrictions Grant funding applications invited
- Integrated Sustainable Transport Taskforce - revised ToR and minutes
- NACO Tree Planting Day - Friday 11 March 2022

#### **Chalc**

- Bulletins, Member Briefings, and training dates
- Facing the Future – consultation findings and next steps
- Bunting for Queens Platinum Jubilee
- Member Code of Conduct – For Information
- Clear Utility Solutions Update
- Cooption to the ChALC Board
- NALC policy Consultation Briefing - OFCOM Postal Regulation Consultation
- Cheshire West Crowd - launch of the Spring 2022 crowdfunding round
  
- Cheshire Community Action (CCA) will be running a free online training session on housing needs on 16<sup>th</sup> February @ 10am to 11am.
- SLCC Cheshire Branch Training
- Kingsley and Gowry Police Update – PCSO Deborah Netherton
- Police & Crime Commissioner Stakeholder Bulletin - January 2022

#### **12. FINANCIAL MATTERS**

##### **Review of current Financial Position**

Prior to the meeting the following financial information had been circulated:

- The PC account balance on the current account as at 1<sup>st</sup> February 2022 was £39,722.40 and £6262.39 on the Business Reserve account.
- The level of expenditure at 1<sup>st</sup> February was £30161.27 and the balance remaining was £19440.25 from the 2021/22 planned expenditure of £49,300.00

The following was received and noted:

- Upcoming Payment Notification – 1 and 1 – Basic Support Fee 07.02.22-07.02.23 - Direct Debit Payment – £123.64
- The Clerk had made an online payment to HMRC of £155.80 for the tax due on the Clerk’s salary for quarter 3.

The following was approved for payment and cheques were signed:

- A PC donation of £100 towards a bulk bag of chippings for the paths at the Memorial Garden and the Wild Wood – Norley Wildlife Group.
- Invoice from Rock Graphics – Completion of the Works on the Village Green - £1881.36

#### **13. ANY OTHER BUSINESS**

The following items were reported:

##### **From Councillor Edwards**

- Councillor Edwards asked if the PC would be interested in putting together an Emergency

Resilience Plan. There would be support from a CW&C Officer in developing and formulating a plan, which would need to be reviewed on an annual basis.

The PC agreed to this and thought that it would be helpful if an article could be put in the Norley News to obtain other expressions of interest.

**Action – Councillor O’Connor to prepare an article for the Norley News.**

- The CW&C Annual Budget Council meeting is being held next week.
- CW&C Crowd Funding is now open for applications for community projects.
- There have been reports of dog fouling and dogs off leads around sheep. The Council can help volunteers organise a Pink Poo campaign to tackle dog fouling in their area. The aim of the campaign is for local communities to highlight exactly how bad the problem of dog fouling is in a particular area and to embarrass irresponsible dog owners by spraying sighted incidents of dog fouling with chalk-based pink paint. The Norley Scouts had organised a campaign in Norley in previous years.

**Action – Clerk to notify the Scout Leader about the CW&C campaign**

- Funding is available towards defibrillators from the Members Budget.
- The new Garden Waste service is due to commence the week beginning 28<sup>th</sup> February.

**From Councillor Crawford**

- Councillor Crawford asked that it be noted that fence posts and chains had not been put around the cobbled area near to the Village Green as the residents of Oak Tree House have a right to pass over the area to access the property. The land that is cobbled is owned by Marstons Brewery.

**From Councillor O’Connor**

- School Lane / Post Office Lane, Norley - It appears the road has been resurfaced but the centre white line has not been replaced and there is no white SLOW on the road towards the bend in the road. There is a slow sign when approaching from the other direction although it is quite worn. This has been followed up with CW&C Highways who have confirmed that a job is with the contractor to refresh the centreline on the corner and the give-way marking. Given the 30mph speed limit, existing measures (bend warning signs both directions, existing “SLOW” markings) CW&C Highways would not seek to add any further “SLOW” markings.
- Councillor O’Connor has followed up an enquiry relating to a roadside mirror on the Bridle Way, which exits onto School Lane with CW&C Highways. CW&C do not install roadside mirrors due to a number of safety issues so one will not be installed.
- Following Information that had been received from Ian Rutherford about training volunteers for setting up a Community Speed Management (CSM) group in Norley, this had been forwarded on to the Co-Ordinator of the Norley Community Speed Management Scheme Lynne Reed. Ian wants to know the proposed locations in Norley where the volunteers would be carrying out the monitoring etc. Ian will then carry out a risk assessment at all the locations and see if they are suitable. Once these sites had been assessed a training session will then be arranged for the volunteers.

**Action – Councillor O’Connor to liaise with Lynne Reed to agree the proposed locations and Ian Rutherford will be informed.**

**14. DATE OF NEXT MEETING**

The date of the next meeting is to be held on **Wednesday 16<sup>th</sup> March 2022 at 7 pm** at the NCK Centre.

The meeting closed at 8.30 pm