

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON MONDAY  
24<sup>th</sup> APRIL 2023 AT 7.00 PM AT THE NCK CENTRE, NORLEY**

**PRESENT AT THE MEETING:** Councillors: Deryn O'Connor (Chair), Steve Bakewell, Tony Duff, Ken Fayle and Ian Stockton

Gaynor Hawthornthwaite – Parish Clerk

The members of the public were welcomed to the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Norley Parish Councillors Ann Crawford, Jon Wild, Sally Cornelissen, Terry Harvey and Ward Councillors Charles Fifield, Paul Williams and Gillian Edwards.

**2. DECLARATIONS OF INTERESTS**

None declared.

**3. PUBLIC SPEAKING TIME/OPEN FORUM**

No items reported.

**4. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15<sup>th</sup> MARCH 2023**

These were agreed as a correct record and were signed by the chair.

**5. MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15<sup>TH</sup> MARCH 2023**

- **Car Parking - Delamere Forest**

Councillor Edwards has requested that the Community Safety Wardens patrol the areas affected by parking. The Forestry Commission have included details on their website and social media about discouraging parking around the forest area. Councillor Edwards is continuing to liaise with the Forestry Commission about arranging an online meeting.

- **Cheshire Railings**

The arrangements for the repair and painting of the railings and funding for this work is on-going. Councillor Cornelissen posted a complaint onto CWaC website as the railings at Town farm Lane/Norley Rd were now in a dangerous condition. Councillor Edwards and Councillor Cornelissen will continue to follow up.

- **Speed Indicator Devices**

The PC are continuing to follow up a suitable location for the SID on Blakemere Lane with United Utilities.

- **Installation of Street Signs Pointing to The Stores**

- Councillor O'Connor has received a response from Steven Bentley, CW&C Highways that they do not sign, nor authorise these types of signs being installed. Councillor Wild has written to CW&C asking them to reconsider.

**Action – Awaiting a response from CW&C and other ideas to be considered, including standing weighted signs on the verge.**

- **Highway Issues**

Councillor Edwards is in the process of arranging a follow up meeting with CW&C Highways to follow up on the on-going highway issues in Norley. These regular meetings are to continue.

- **Footpaths and Bridleways**

Councillor Edwards is continuing to follow up organising a meeting with the Public Rights of Way Officer to discuss the possibility of a permissive link on Norley BR1.

**Action – Councillor Edwards to continue to follow up.**

- **Hondslough Lane – Update from Adele Mayer**

This application is awaiting consideration. The PC's draft response objecting to this application to have a public right of way recorded over Hondslough Lane has been prepared and circulated and will be submitted when requested by CW&C.

**Action – Clerk to submit the final PC response to Adele Mayer when finalised and requested.**

- An update is awaited from Councillor Edwards about the filling of the potholes on Blakemere Lane.
- Councillor O'Connor is continuing to liaise with Roger Goulding, CW&C about the reports of a pipe with soapy water that is being discharged into the pond on Common Land of West View Road.
- **Sweeping of Leaves**  
The Clerk had reported the problem areas where leaves need to be swept, but there has not been any action yet.

**Action – Councillor Edwards to follow up with CW&C.**

- Councillor O'Connor is liaising with the landlady of the Carriers about the possibility of having a defibrillator located at the Carriers.
- **Village Gateway Signs**  
Following the suggestions at the last meeting about the options of slowing down drivers, entering the village, the PC put forward a proposal of putting Gateway Signs at each main road entrance into the village, to CW&C Highways.  
The request for a sign indicating the access to Nursery Park was declined by CW&C Highways.
- Councillor Wild is continuing to follow up whether the swimming pool on the Blakemere Lane site could be placed on the Communities Asset Register

**Action – Councillor Wild to continue to follow up.**

- Removal of tree stump on Maddocks Hill.  
**Action - Councillor Bakewell to continue to follow up with CW&C.**
- **Planning Application for a Shop and Cafe at the Village Hall Site**  
The PC are awaiting a formal response from CW&C Planning about the application submitted.

A suggestion was made that a piece of land off Fingerpost Lane maybe owned by the PC.

**Action – Clerk to check the ownership of the land with Land Registry.**

- **Coronation Mugs**  
Councillor O'Connor has obtained quotations from a number of companies and 180 coronation mugs have now been ordered for the children at Norley primary school and are due to arrive on 25<sup>th</sup> April. The cost of the purchase was approved by Councillors outside of the meeting to allow them to be ordered and received prior to the Coronation. A note is to be put on Norley Facebook, in the stores and notice boards for any requests to the PC for a mug for Pre-school children. Also, for primary school children living in the village that do not attend Norley Primary School.
- The PC are continuing to follow up the completion of the building work on the Blakemere Lane site and the affordable housing and are awaiting a response from CW&C Planning.
- **Chain Posts on Village Green**  
Councillor O'Connor has arranged for the post to be straightened. The area will be re-seeded once the post has been straightened.

## 6. COMMUNITY SPEEDWATCH UPDATE

The Community Speed Watch Co-Ordinator reported that the Community Speed Watch Group had the mobile SID for 3 weeks, commencing 29<sup>th</sup> March and issued 7 warning letters, to be forwarded on to the PCSO.

The next PCSO Surgery is being held on 27<sup>th</sup> April and a representative from the Community Speed Watch Group will attend to follow up the outstanding warning letters and the difficulties in obtaining gateway signs.

There has not been any response to the request on Norley Facebook page for more volunteers. Training will be arranged for any new volunteers.

Two options are now being followed up for the location of a SID on Blakemere Lane.

The March SID downloads were received and noted.

Councillor Edwards is continuing to follow up with CW&C the possibility of making the bus stop, near to Nursery Park, more visible and robust.

Councillor O'Connor thanked the Speed Watch Group for all their work.

## 7. PLANNING

The following Applications had been circulated prior to the meeting:

- **23/00945/FUL** - Spruce House 6 Langdon Close Norley Northwich WA6 6EU: Timber frame balcony to first floor rear elevation, including new double doors to the master bedroom and ground-floor kitchen. New steel boundary fencing and gates to the front garden and driveway - Any comments to the Clerk by 26<sup>th</sup> April 2023.
- **23/01226/FUL** - Bramble Wood Post Office Lane Norley Northwich WA6 8JW - Single storey side/rear extension - Any comments to the Clerk by 13<sup>th</sup> May 2023.

## 8. CLERK'S REPORT AND CORRESPONDENCE

The following was reported:

- Following the email that had been received from a resident about the planting of the wildflowers at the top of High Street/ Norley Road/Norley Lane, the PC had taken their comments into consideration and had sown the seeds further away from the bench, towards the fencing to allow the paths to be re trod and reformed.

### **Action – Clerk to respond to the resident.**

The PC considered the request from Norley News about a request towards potential funding of banners for a Keeping Norley Tidy project that Norley News and the primary school are working on to raise awareness of littering in Norley.

The school are undertaking a project on environment and waste and have, at the instigation of the Norley News, expressed a willingness to design some banners to run alongside Norley News articles. These would be displayed in prominent parts of the village. The approximate cost of the banners is £60 each, total cost for four is likely to be around £240.

The PC agreed in principle to making a donation towards the total cost of the banners.

- A letter of thanks had been received from the Bowling Club for the £1000 donation from the PC, which they have used towards the servicing and overhaul of the specialist mower.

The following had been received and circulated since the February meeting:

### **Chalc**

- Bulletins, Member Briefings, and training dates

## 9. FINANCIAL MATTERS

### **Review of current Financial Position**

Prior to the meeting the following financial information had been circulated:

- The PC account balance on the current account as at 31<sup>st</sup> March 2023 was £38446.12 and £6290.25 on the Business Reserve account.

### **Annual Review of Standing Orders/Financial Arrangements/Complaints Procedure, Fixed Asset Register and Risk Assessment and adequacy of fidelity insurance**

Prior to the meeting the policies were reviewed and updated and circulated prior to the meeting. The Standing Orders, Complaints Procedure, Fixed Asset Register and Risk Assessment were approved at the meeting.

The revised template for the Financial Regulations is to be reviewed and approved outside of the meeting.

The level and adequacy of fidelity insurance is to be reviewed at the May 2023 Meeting when the renewal of the PC insurance will be considered.

### **Action – Clerk to note as an agenda item for the May meeting and to publish the revised policies on the website.**

### **Community Infrastructure Levy**

The PC are continuing to review the suggestions that they had put forward for the provision, improvement, replacement, operation or maintenance of infrastructure and anything else that is

concerned with addressing the demands that development places on an area and the Community Infrastructure Levy payments (£6989.48 and £2444.56). Currently, the following had been proposed/agreed:

- Playground Committee - £1500 allocated
- New door for the red phone box – quotations had been obtained for a new door - £1135 and £167 for an installation pack
- Norley Bowling Club - £1000 allocated
- Norley Village Hall – proposal previously agreed for £2500 towards refurbishment of the kitchen

The following were approved for payment and cheques were signed:

- Payroll Services for Quarter 4 - £57.60 – Rose Rowland and Co
- New Lock Mechanisms/adjustments – Village Noticeboard - £69.60 – Rock Graphics
- 2023/2024 Chalc Membership - £390.35 – Cheshire Association of Local Councils
- Reimbursement – Coronation Mugs - £578.63 – Ms D O’Connor
- Backdated Clerk’s Salary Arrears Payment (April 2023) – New 2022/23 Salary Scales - £38 per month - Mrs G Hawthornthwaite

#### **10. ANY OTHER BUSINESS**

Councillor O’Connor reported that:

- Work has commenced on the three fingerpost signs. Parts of the signs are very corroded in parts, but they can be repaired, refreshed and repainted over the next few weeks. Parts of the signs, including the fingerposts will probably be removed to allow the required work to take place.
- As Councillor Stockton will not be standing for Election in May and tonight’s meeting was his last Norley Parish Council meeting, he was thanked for all his work as a Norley Parish Councillor. Councillor Stockton is to continue to represent Norley for any future consultations on Manchester Airport Future Airspace project and provide the PC with any feedback.

The three ward councillors were also thanked for all the support that they have provided to the PC over the previous 4 years.

#### **11. DATE OF NEXT MEETING**

The date of the next meeting is the Annual Parish Meeting followed by the Annual Parish Council Meeting on **Tuesday 16<sup>th</sup> May 2023 at 7 pm** at the NCK Centre.