

NORLEY PARISH COUNCIL

Chair: Councillor D O'Connor

Parish Clerk: Gaynor Hawthornthwaite

39 High Street, Norley, Cheshire WA6 8JD

Telephone: 07860 431965 (M)/01928 787469 (Home)

Email: norley.clerk@outlook.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

A meeting of Norley Parish Council will be held at Norley NCK on MONDAY 26th JUNE 2023 AT 7.00 PM AGENDA

1. Apologies for Absence
2. Declarations of Interests
3. Public Speaking Time/Open Forum
4. Approval of the Minutes of the Annual Parish Council meeting held on 16th May 2023
5. Matters arising from the Minutes of the meeting held on 16th May 2023
6. Community Speed Watch Update
7. Gateway Signs
8. PC Vacancies
9. PC Representative on Village Hall Committee
10. Hunts Wood, Wood Lane
11. West View Road - Fence for Common Land
12. FACTCO
13. Planning Matters:
 - 23/01692/PDQ - Land At Post Office Lane Norley Northwich: Conversion of agricultural storage building into one dwelling
14. Clerk's Report and Correspondence
15. Financial Matters:
 - Approval of Annual Return:
 - Completion of Section 1 – Annual Governance Statement 2022/23 – Complete and sign Section 1
 - Completion of Section 2 – Accounting Statements 2022/23 – Complete and sign Section 2
 - Approval of Certificate of Exemption – External Audit
 - Approval of Accounts 2022/23
 - Approval of Internal Auditor's Report
 - Appointment of Internal Auditor for 2023/24
 - Approval of the following payments:
 - Reimbursement – Land Registry Search £3.00 and Arrears Salary Payment for Clerk
 - Completion of 2022/23 Internal Audit - £320.40 – JDH Business Services Ltd
 - PC Room Bookings at NCK Centre 12 Meetings since April 2022 - £360 – St John's Church Norley
 - Norley Parish Council Website Maintenance Updates – Rabbit Digital - £103.25
16. Any Other Business
17. Date of Next Meeting – Monday 24th July at 7 pm

Part B

Annual Review of Clerk's Salary and Working From Home Allowance.

Gaynor Hawthornthwaite
Clerk to the Parish Council