

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON MONDAY
11th SEPTEMBER 2023 AT 7.00 PM AT THE NCK CENTRE, NORLEY**

PRESENT AT THE MEETING: Councillors: Deryn O'Connor (Chair), Steve Bakewell, Sally Cornelissen, Victor Leyden and Terry Harvey

Ward Councillors: Gillian Edwards, Phil Rimmer and Lynn Stocks

Gaynor Hawthornthwaite – Parish Clerk

The members of the public were welcomed to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies received from Norley Parish Councillors Ann Crawford, Tony Duff and Ken Fayle and PCSO Debbie Netherton.

2. DECLARATIONS OF INTERESTS

No declarations of interests.

3. PUBLIC SPEAKING TIME/OPEN FORUM

There was a question about whether there was any update on having a defibrillator at the Carriers Inn.

Councillor O'Connor is continuing to liaise with the landlady of the Carriers Inn.

4. APPROVAL OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 24th JULY 2023

These were agreed as a correct record and were signed by the chair.

5. MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24TH JULY 2023

• **Speed Indicator Device**

Following the PC meeting on 5th September with United Utilities a location for the Blakemere Lane fixed SID has now been agreed with United Utilities. The PC are also following up the licence for this and the installation of a bespoke pole.

- The fingerpost direction signs on the restored black and white fingerpost at Hatchmere has now been secured.

- CW&C had confirmed that the temporary arrangement at Cheese Hill can now be made permanent. Councillor Edwards and Councillor O'Connor will discuss how to progress this at their next monthly Highways meeting.

- A reminder was put in the August Norley News about cutting back overhanging hedges that are obstructing footpaths.

- The PC had obtained a boundary map and are considering the best locations for the gateway signs, the number of signs and the speed limit/wording for the signs, which are all to be similar in design and shape, with different short messages on each of them, on the parish boundaries. PC Bakewell has suggested members of the PC go around the Parish Boundary together to find the most suitable locations for the gateway signs.

- The PC had received a response from the CW&C Green Infrastructure Team Leader about parts of the land at Sandycroft Farm, Crabmill Lane. A baseline habitat assessment has been completed and surveyed. An on-site meeting is to be arranged with the PC to confirm the habitat areas and what role the Parish and/or Wildlife Group may be prepared to play in providing or maintaining any permissive access or interpretation that local people might desire. There may also be a few 'light' volunteer opportunities for local people to get involved in and to take a little ownership, if they wish (e.g., use and annual pruning of a small orchard if it's something the village wants incorporated, planting of trees and removal of tree spirals after a few years etc). A final plan could then be drawn up for more broader sharing and agreement.

6. CO-OPTION TO PARISH COUNCIL

Following the May 2023 Parish Elections, there were 2 Parish Councillor vacancies. Victor Leyden had expressed an interest in joining the Parish Council. It was proposed and seconded that Victor be co-opted as a Norley Parish Councillor. This was unanimously agreed. Victor accepted the position of a Norley Parish Councillor and was welcomed to the meeting.

6. COMMUNITY SPEEDWATCH UPDATE

A member of the Community Speed Watch Group provided the following update:

- A date is awaited from CW&C about further speed watch training.
- The PC had previously agreed in principle to purchase two of these devices for use by the Community Speed Watch Group and Councillor Edwards will send details of the devices so they can be ordered.
- More volunteers are required to assist with the speed monitoring. A request will be put in the next Norley News and on Norley Facebook.
- There has been no response from TWM to the repair to the SID device on Norley Road that has failed to connect to Bluetooth. The Clerk will continue to follow up.
- Members of the Community Speed Watch Group attended a meeting with the CW&C Traffic Management Officer on 1st August to discuss speed monitoring issues and deterrents for parking on Blakemere Lane and Ashton Road. Members of the Group also attended the PCSO Surgery meeting at Norley village hall on 24th August when the following points were discussed.
 - The publication of the PCSO Surgery Dates for Norley Residents
 - More frequent use of True Cam Speed Camera on Ashton Road and Blakemere Lane and whether roads could be re-designated as True Cam so that they could be deployed when the mobile SID was not available. This is to be followed up with CW&C.
 - Handheld Speed Devices and whether speed warning letters could be sent as a result of data collected from the handheld speed devices.
 - Parking - how to report parking on kerbs and in front of resident's houses. The PCSO stated that these incidents need to be logged using the 101 number. There is no facility to log these online. The PCSO is to provide some constabulary leaflets for the Community Speed Watch to put on cars.

Action – Clerk to publish the Speed Indicator Device data onto the PC website.

Action – Councillor Edwards to send details of the handheld speed indicator devices to Councillor O'Connor who will circulate to PC for final approval prior to ordering two.

Action – Councillor Edwards to arrange training dates for the handheld devices with PCSO Michelle Gillett.

8. POPPY WREATH FOR REMEMBRANCE SUNDAY

It was agreed that the PC should purchase a poppy wreath for Remembrance Sunday.

Action – Clerk to purchase the wreath.

9. VILLAGE PLANTERS

There are five planters in the village, four of which are maintained by residents. The one that is located outside the primary school is currently not being maintained and a volunteer is required. The PC agreed that they should make a donation towards the planters.

Action – To be added as an agenda item for the October meeting.

10. PLANNING

The following Applications had been circulated prior to the meeting:

- **23/02613/FUL** - 1 Gazebank: Single storey rear extension and rear dormer in retrospect - Any comments to the Clerk by 25th September
- **23/02672/FUL** - Land at Cow Lane: Agricultural general-purpose building (Retrospective - refurbishment of extant structure) - Any comments to the Clerk by 26th September

11. CLERK'S REPORT AND CORRESPONDENCE

Following the information that had been received from the Wildlife Group on 10th September, it was agreed that due to the late receipt of this information to the PC it would be considered and discussed at the October PC meeting.

Action – Clerk to note as an agenda item for the October PC meeting.

The following had been received and circulated since the July meeting:

Chalc

- Bulletins, Member Briefings, and training dates
- Up to date guide to taking part in D-Day 80 – 6th June 2024
- 18th September - Consultation Event Middlewich
- Parish Online Newsletter
- Invitation ChALC 2023 Annual Meeting Thursday 12th October
- Grant Funding Opportunity - Multiply

CW&C

- Group-buying solar scheme opens for west Cheshire residents
- Cheshire West and Chester Online Connections Event: Develop a new strategic plan for the borough 27th September at 6pm
- Police & Crime Commissioner for Cheshire – Summer of Action
- Delamere Forest Monthly update - September 2023
- PCSO August update 23

12. FINANCIAL MATTERS

Review of current Financial Position

The PC account balance on the current account as at 1st August 2023 was £45,241.30 and £6307.23 on the Business Reserve account.

Quarterly Audit

Councillor Bakewell is going to complete the quarterly audit outside of the meeting and report back at the October PC meeting.

The following were approved for payment and cheques were signed:

- Reimbursement to the Clerk Office 365 - £59.99 and Salary Arrears for August 2023 - £43.40 and stationery – stamps - £14.80 and A4 paper £4.15, totalling £122.34
- Grass Cutting 25th July and 10th August - £44.00 – Mr J R Dimelow

13. ANY OTHER BUSINESS

- Councillor Harvey asked about the enforcement of planning conditions that are attached to two previous planning applications.

Action – Councillor O'Connor to check the planning application numbers and then follow up with Councillor Edwards.

- Councillor Leyden suggested setting up a 'Norley in Bloom' where a number of different groups and volunteers could assist with the maintenance and upkeep of the flowers and greens around the village.
- Councillor Cornelissen mentioned that she had received some feedback from residents about village issues at the Norley PC stall at the Village Show, which are to be followed up by the PC.

Following the feedback from the Village Hall Committee meeting on the 8th August 2023 when consideration was given to the installation of a street sign pointing to the Stores on the land at the Village Hall. Jamie Barron at CW&C Highways is reviewing the PC request to install signs on the highways.

The following were also mentioned at the 8th August 2023 meeting:

- The Village Hall Committee would like to be kept up to date of any community events.
- There is a Village Hall Committee fundraising walking event scheduled for 7th October.
- There are proposals for improvements to the Village Hall – a PA system, new lighting and disabled access. As the Village Hall is a community asset, the PC thought that the CIL funding may be used to assist with the funding for these improvements.
- Councillor Bakewell mentioned that volunteers would be required in the Autumn to assist

with the cutting back and then raking up of the wildflower clippings from the area around Norley Road grass verges where the wildflowers were planted last year.

- Councillor Edwards reported on the following:
 - CW&C had confirmed that the temporary arrangement at Cheese Hill can now be made permanent. Councillor Edwards and Councillor O'Connor will discuss how to progress this at their next monthly Highways meeting.
 - At a recent meeting with United Utilities, UU would like to meet with the PC and residents of Norley to provide an update about the proposed works that are due to take place in Norley over the next two years. It was agreed that it would be more appropriate to arrange a separate village meeting rather than at a PC meeting.
Action – Councillor O'Connor to follow up with United Utilities.
 - The application for a new Village Store has now been withdrawn. Councillor Edwards and Councillor O'Connor are to meet with CW&C Planning for an update on the completion of the building works on the Blakemere Lane site and the affordable housing.
 - The PC are being kept informed about the area of agricultural land, Hunts Hill Wood that is being used for residential and business purposes.
 - The CW&C Crowd Funding is still open for village projects and the Members Budget applications can now be submitted for small village projects.

14. DATE OF NEXT MEETING

The date of the next meeting is **Tuesday 24th October** at 7 pm at the NCK Centre.

The Meeting closed at 8.30 pm