

Norley Parish Council

Policy for the awarding of small grants

Set out below are the aims and award conditions for grant aid to local organisations within the boundaries of Norley Parish Council

Who can apply?	Voluntary, community groups and organisations within the Norley Parish Council area.
What can it be used for?	<ul style="list-style-type: none">• To enable local people to participate in voluntary groups and activities• To help the area's voluntary and community groups to improve the impact on the community• To ensure the provision of services, needed by the residents of the area, via the voluntary sector• To support organisations which meet the needs of people experiencing social and economic difficulties.• To ensure that there is equality of access and opportunity for all the area's residents to the services it provides and funds.• To improve or enhance the local environment
What/who is excluded from the grant scheme?	<ul style="list-style-type: none">• Organisations that do not provide a service to the community in the area• General national appeals or charities• Statutory organisations• Political groups or activities promoting political beliefs• Arts & sports projects with no community or charitable element• Retrospective applications

<p>How often can the same organisation apply for grant?</p>	<ul style="list-style-type: none"> • Not more than once for the same project or activity in the same year financial year
<p>General principles</p>	<ul style="list-style-type: none"> • Assistance will be given on the basis of need, merit and contribution to the local community and availability of funds • Applicants must clearly show how any assistance given will benefit the people living in the area or will benefit the environment of the area • There should be no presumption that funding will continue on a year to year basis
<p>General points</p>	<ul style="list-style-type: none"> • The organisation receiving the grant must acknowledge receipt of the grant in writing. • Payments can only be made to organisations or partnerships not to individuals • The Council reserves the right to see the organisations accounts and will require supplementary information about the organisations financial position to support the application • Unspent monies must be returned to the Council
<p>Process</p>	<ul style="list-style-type: none"> • All applications must be made on the Grant Application Form • All applications will be considered by the Parish Council. • Applicants will be advised in writing which Parish Council Meeting will consider the application and will be advised within 5 days of the meeting of the success or otherwise of the application

Financial Position of the Organisation :

Please include current financial position of the organisation and include any known and proposed incoming funds and outgoings over the next 12 months.

Project Description:

Please set out what your project aims and objectives are as clearly as possible – you may continue on a separate sheet if necessary

Signed on behalf of the applying organisation:	
Dated:	Position:
<i>When you have read the attached policy and completed the Application Form please return it to the Parish Clerk – norley.clerk@outlook.com</i>	
